

SAPULPA CITY COUNCIL MEETING
CITY HALL - 425 EAST DEWEY AVENUE
COUNCIL CHAMBERS, 2ND FLOOR
7:00 P.M., MONDAY, APRIL 3, 2017

Notice is hereby given that the Mayor and Board of Councilors of the City of Sapulpa, Oklahoma, will meet in regular session at 7:00 p.m. on the 3rd day of April, 2017, in the Council Chambers, Sapulpa City Hall, 425 E Dewey Avenue Sapulpa, Oklahoma, with the agenda for said meeting as follows:

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting: (1) Comments concerning items scheduled on the Agenda will be heard immediately following the presentation by staff or petitioner; (2) Comments concerning items not scheduled on the Agenda will only be heard under the Public Comments section. The City Council will act on the Agenda Item after all comments have been heard.

A SIGN IN SHEET IS LOCATED AT THE BACK OF THE ROOM. THOSE WISHING TO ADDRESS THE CITY COUNCIL ARE REQUESTED TO SIGN IN PRIOR TO THE START OF THE MEETING AND IDENTIFY THE ITEM(S) THEY WISH TO SPEAK ON. PLEASE COME TO THE PODIUM WHEN THE MAYOR CALLS YOUR NAME AND KEEP YOUR COMMENTS AS BRIEF AS POSSIBLE.

- AGENDA -

1. **CALL TO ORDER.**
2. **INVOCATION.**
3. **PLEDGE OF ALLEGIANCE.**
4. **ROLL CALL.**
5. **MINUTES.**
 - A. Consider approval of minutes of the Regular City Council Meeting of March 20, 2017.
6. **AWARDS, PRESENTATIONS, AND PROCLAMATIONS.**
7. **CONSENT AGENDA:** All matters under “Consent” are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.
 - A. Consider approving Claims in the amount of \$123,946.76.

8. **PUBLIC HEARINGS.**

- A. Conduct a public hearing to receive recommendations on community needs for the City of Sapulpa as a member of the Tulsa County Community Development Block Grant (CDBG) Urban County.

9. **COMMUNITY DEVELOPMENT.**

- A. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, requesting 2017 Community Development Block Grant (CDBG) Assistance from the Tulsa County Urban County Program for \$130,995.00 for the South Poplar Street - South Mounds Street - South Main Street - West Monterey Avenue Street Repairs Project.
- B. Consider approving Community Development Block Grant (CDBG) application with Tulsa County Urban County requesting \$130,955.00 for a roads repair project.

10. **ADMINISTRATION.**

- A. Consider approving the Order and Lease Agreement(s) with Document Imaging Solutions, LLC, and DeLage Landen respectively for maintenance, service and lease of copiers and printers for various departments within the City for the period of April 3, 2017 through April 2, 2022 and approve the first year payments in the amount of \$3,472.00 per month to be paid from the General Fund and Sapulpa Municipal Authority.

11. **NEW BUSINESS.**

12. **INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY.**

- A. Project Status Report from Tetra Tech regarding various City and Authority Projects.

13. **PUBLIC COMMENTS:** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date. **PLEASE COME TO THE PODIUM WHEN THE MAYOR CALLS YOUR NAME AND KEEP YOUR COMMENTS AS BRIEF AS POSSIBLE.**

14. **EXECUTIVE SESSION.**

- A. Consider entering Executive Session for:

1. Confidential communications with legal counsel concerning disposition of claims asserted by IAFF Local 194 in contract interpretation grievance FMCS No. 17-50403-6, upon advice that disclosure impairs ability of the public body to process or consider the claims or participate in and/or conduct the pending proceeding in the public interest, [25 O.S. Section 307(B)(4)].

B. Consider action in Open Session regarding matters discussed in Executive Session.

15. **ADJOURNMENT.**

Posted this _____ day of _____, 2017 at _____ o'clock p.m., at the Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

Name: _____

Title: _____



Oklahoma's Most Connected City
425 EAST DEWEY AVENUE
P.O. BOX 1130•SAPULPA, OK 74067

AGENDA ITEM

City Council Regular

5.A.

Meeting Date: April 3, 2017

Submitted By: Anna Jo Fife, City Manager Assistant

Department: City Manager

SUBJECT:

Consider approval of minutes of the Regular City Council Meeting of March 20, 2017.

RECOMENDATION:

SUMMARY:

Attachments

minutes

CITY OF SAPULPA, OKLAHOMA
COUNCIL PROCEEDINGS
Meeting of March 20, 2017

The City Council of Sapulpa, Oklahoma, met in regular session Monday, March 20, 2017, at 7:00 o'clock P.M. in the City Hall Council Chambers, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Councilors Present: Reg Green, Mayor
Louis Martin, Jr., Vice-Mayor
Marty Cummins
Wes Galloway
Craig Henderson
Alan Jones
Hugo Naifeh
Carla Stinnett

Councilors Absent: John Anderson
Charles Stephens

INVOCATION:

The invocation was given by Rev. Alan Schneider.

PLEDGE OF ALLEGIANCE:

The "Pledge of Allegiance" was led by Mayor Reg Green.

MINUTES:

Motion was made by Councilor Craig Henderson, seconded by Councilor Marty Cummins, to approve the minutes of the March 6, 2017, regular city council meeting.

ROLL CALL: AYE-Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 8-0.

CITY OF SAPULPA, OKLAHOMA
COUNCIL PROCEEDINGS
Meeting of March 20, 2017

AWARDS, PRESENTATIONS AND PROCLAMATIONS:

Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Carla Stinnett, to approve a proclamation proclaiming April 2017 as "Child Abuse Prevention Month."

ROLL CALL: AYE-Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 8-0.

APPOINTMENTS:

Motion was made by Councilor Craig Henderson, seconded by Vice-Mayor Louis Martin, to approve the appointment of Paula Bingman, Pete Egan, Art Baisley and Johnny Bilby, Sr, to the Sapulpa Parks and Recreation Advisory Board for the 2017-2020 term.

ROLL CALL: AYE-Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 8-0.

CONSENT AGENDA:

Motion was made by Councilor Alan Jones, seconded by Councilor Hugo Naifeh, to approve the consent agenda, which had the following items of business listed on it:

1. Approve claims in the amount of \$578,432.22;
2. Approve two prepaid claims totaling \$956.78 (Journey House, Inc., in the amount of \$337.89, for a lifesavers conference and Hyatt Place Charlotte, in the amount of \$618.89, for hotel reservations).

ROLL CALL: AYE-Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 8-0.

CITY OF SAPULPA, OKLAHOMA
COUNCIL PROCEEDINGS
Meeting of March 20, 2017

COMMUNITY DEVELOPMENT - SAZ-939 REQUEST TO REZONE PROPERTY LOCATED NORTHWEST OF THE INTERSECTION OF EAST THOMPSON AVENUE AND SOUTH MAYFIELD STREET FROM AG (AGRICULTURE) AND RM-1 (RESIDENTIAL MULTI-FAMILY LOW DENSITY DISTRICT) TO RS-3 (RESIDENTIAL SINGLE-FAMILY HIGH DENSITY DISTRICT):

According to Rachel Clyne, Urban Development Director, on February 28, 2017, the Sapulpa Metropolitan Area Planning Commission voted to recommend to the city council the approval of rezoning request SAZ-939. The rezoning request complies with the Sapulpa Comprehensive Plan Future Land Use Map.

Cindy Swift, 1505 East Thompson Avenue, and Rebecca Collins, 209 Moccasin Lane, expressed concerns about the lack of infrastructure in their neighborhoods, and the insufficiency of Mayfield Street, which is a non-dedicated city street, to support additional vehicular traffic.

ORDINANCE:

Motion was made by Councilor Craig Henderson, seconded by Vice-Mayor Louis Martin, to approve the adoption of the following ordinance:

1. ORDINANCE NO. 2772 AMENDING THE ZONING ORDINANCE OF THE CITY OF SAPULPA; CHANGING THE ZONE AND DISTRICT OF LAND IN THE CITY OF SAPULPA, LOCATED +/- ACRES LOCATED IN THE E/2 E/2 W/2 SW/4 NE/4 OF SECTION 36, TOWNSHIP 18 NORTH, RANGE 11 EAST, THE CITY OF SAPULPA, CREEK COUNTY, STATE OF OKLAHOMA FROM AG (AGRICULTURE DISTRICT) TO RS-3 (RESIDENTIAL SINGLE-FAMILY HIGH DENSITY DISTRICT) PER SAZ-939; DIRECTING THE CITY CLERK TO SHOW EACH CHANGE UPON THE OFFICIAL ZONING MAP; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY

ROLL CALL: AYE-Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 8-0.

Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Marty Cummins, to approve the passage and adoption of the emergency clause.

ROLL CALL: AYE-Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 8-0.

CITY OF SAPULPA, OKLAHOMA
COUNCIL PROCEEDINGS
Meeting of March 20, 2017

RESOLUTIONS:

Motion was made by Councilor Hugo Naifeh, seconded by Councilor Wes Galloway, to approve the adoption of the following resolution:

1. RESOLUTION NO. 4474 OF THE CITY OF SAPULPA, OKLAHOMA, AMENDING THE FY 2016-2017 ANNUAL BUDGET BY INCREASING REVENUES AND APPROPRIATIONS IN THE VACCINATION/SPAY/NEUTER FUND IN THE AMOUNT OF \$5,000 FOR THE PURPOSE OF RECOGNIZING ADDITIONAL REVENUE TO PROVIDE FUNDS FOR SERVICES PERFORMED

ROLL CALL: AYE-Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 8-0.

Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Marty Cummins, to approve the adoption of the following resolutions:

1. RESOLUTION NO. 4475 OF THE CITY OF SAPULPA, OKLAHOMA, AMENDING THE FY 2016-2017 CAPITAL IMPROVEMENT FUND ANNUAL BUDGET BY INCREASING APPROPRIATIONS IN THE AMOUNT OF \$11,294.00 FOR THE PURPOSE OF PURCHASING A MOWER FOR THE CEMETERY DEPARTMENT;
2. RESOLUTION NO. 4476 OF THE CITY OF SAPULPA, OKLAHOMA, AND THE SAPULPA MUNICIPAL AUTHORITY, SAPULPA, OKLAHOMA, AMENDING THE FY 2016-2017 ANNUAL BUDGET BY REALLOCATING APPROPRIATIONS IN THE AMOUNT OF \$166,972.00 IN THE SERIES 2014 STREET CAPITAL IMPROVEMENT FUND FOR THE PURPOSE OF PROVIDING FUNDS FOR THE COBB AVENUE PROJECT COSTS.

ROLL CALL: AYE-Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 8-0.

CITY OF SAPULPA, OKLAHOMA
COUNCIL PROCEEDINGS
Meeting of March 20, 2017

RESOLUTIONS - continued:

Motion was made by Councilor Wes Galloway, seconded by Councilor Marty Cummins, to approve the adoption of the following resolution:

1. RESOLUTION NO. 4477 OF THE CITY OF SAPULPA, OKLAHOMA, AMENDING THE FY 2016-2017 ANNUAL BUDGET BY INCREASING APPROPRIATIONS IN THE FIRE CASH FUND IN THE AMOUNT OF \$150,000.00 FOR THE PURPOSE OF PURCHASING THE PARCEL OF LAND LOCATED AT 98 NORTH WALLACE STREET, OTHERWISE KNOWN AS THE FORMER CREEK COUNTY DISTRICT 1 FACILITY

ROLL CALL: AYE-Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 8-0.

BID AWARDS - CONSIDER AWARDING THE WATERLINE EXTENSION BID FOR THE SAPULPA YOUTH SPORTS PARK TO GARROW CONSTRUCTION OF SAPULPA, OKLAHOMA, AS BEING THE LOWEST AND MOST RESPONSIVE BIDDER, IN THE AMOUNT OF \$139,955.66 TO BE PAID FROM THE GENERAL OBLIGATION BOND FUND:

Motion was made by Councilor Hugo Naifeh, seconded by Councilor Carla Stinnett, to table the award of bid for the Waterline Extension Project for the Sapulpa Youth Sports Park.

ROLL CALL: AYE-Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Hugo Naifeh, Carla Stinnett. NAY-Marty Cummins, Louis Martin. Motion carried 6-2.

CONTRACTS:

Motion was made by Councilor Craig Henderson, seconded by Councilor Hugo Naifeh, to approve the following contracts:

1. Approve the contract for sale and purchase of the former Creek County District 1 facility from the Creek County Board of Commissioners for the purpose of purchasing the parcel of land located at 98 North Wallace Street, for the creation of a new training facility for the Sapulpa Fire Department, for the sum of \$150,000.00, to be paid from the Fire Cash Fund;

CITY OF SAPULPA, OKLAHOMA
COUNCIL PROCEEDINGS
Meeting of March 20, 2017

CONTRACTS - continued:

2. Approve an agreement with Lee and Brown Consulting Engineers, Inc., for the purpose of receiving professional engineering services to finalize design documents, provide bid period engineering services, and provide construction period engineering services for the water pump station at Reynolds Park for electrical system replacement, in the amount of \$15,400.00, to be paid from the General Obligation Bond Fund;
3. Approve an agreement with Guy Engineering Services, Inc., for engineering and construction services, for replacement of Sahoma Lake Bridge, in the amount of \$53,378.50 to be paid from the Street Improvement Sales Tax Fund;
4. Approve an offer from the Oklahoma Turnpike Authority, in the amount of \$3,840.00, for a section of city owned property to be used by the Turnpike Authority as a permanent right of way;
5. Approve a change order to the agreement with the Oklahoma Department of Transportation for the Main Street traffic signal replacement program for curb and guttering in the amount of \$10,126.00 to be paid from the Storm Water Management Fund;
6. Approve the City of Sapulpa's employee health insurance renewal with Community Care Insurance Company;
7. Approve the renewal of the City of Sapulpa's employee dental coverage with Delta Dental Plan of Oklahoma;
8. Approve the group life and accidental death insurance coverage renewal with Standard Insurance Company.

ROLL CALL: AYE-Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 8-0.

CITY OF SAPULPA, OKLAHOMA
COUNCIL PROCEEDINGS
Meeting of March 20, 2017

PUBLIC COMMENTS:

There were no comments made to the council.

ADJOURNMENT:

There being no further business to consider, motion was made by Vice-Mayor Louis Martin, seconded by Councilor Craig Henderson, to adjourn the meeting.

ROLL CALL: AYE-Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 8-0.

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425 EAST DEWEY AVENUE
P.O. BOX 1130•SAPULPA, OK 74067

AGENDA ITEM

Consent Agenda 7.A.

City Council Regular

Meeting Date: April 3, 2017

Submitted By: Anna Jo Fife, City Manager Assistant

Department: City Manager

SUBJECT:

Consider approving Claims in the amount of \$123,946.76.

RECOMENDATION:

SUMMARY:

Attachments

purchase order claims list

FUND: 10 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
118570	99-10159	LAWRENCE COUNTY NEWSPAPERS,	PUBLISH ORD 2772	3/2017	12291	108.20
118521	99-10160	MERRIFIELD OFFICE SOLUTIONS	MISC SUPPLIES	3/2017	0116649-001	29.99
119280	99-10160	MERRIFIELD OFFICE SOLUTIONS	MISC OFFICE SUPPLIES	3/2017	0116783-001	187.42
119263	99-10252	CECIL COX ENTERPRISES	TIRES FOR PATROL CARS	3/2017	3010337	959.36
118798	99-10355	CIRCLE C CONSULTING LLC	EMS GLOVES	3/2017	669	157.00
118335	99-10438	OWENS, JOHNNIE LUKE	MEAL REIMBURSEMENT	3/2017	3/26-4/8/17 118335	567.00
118336	99-10439	ADAMS, GREGORY	MEAL REIMBURSEMENT	3/2017	3/26-4/1 -4/8/17	567.00
118799	99-10440	PADGETT, CHRIS	MEAL REIMBURSEMENT	3/2017	3/26-4/8/17 118799	567.00
118339	99-10441	LUDIKER, BEN	MEAL REIMBURSEMENT	3/2017	3/26-4/8/17 118339	567.00
118337	99-10442	OLLIE, MATHEW	MEAL REIMBURSEMENT	3/2017	3/26-4/8/17 118337	567.00
119025	99-10445	H & P DISTRIBUTING dba ABC	REPAIR/SERVICE-VACUUM	3/2017	56528	191.33
119275	99-1046	MOTOROLA TRUNKED USER GROUP	ANNUAL MEMBER DUES	3/2017	251 1/1-12/31/17	50.00
118406	99-10462	JERED FLANAGAN dba IRISHMAN	PAINT HALL/VARIOUS OFFICE	3/2017	715111	2,570.00
119274	99-10471	MITZI HOWARD dba HOWARDS	TOCLEAN K-9 UNIT	3/2017	4182	150.00
118360	99-141	LOCKE SUPPLY CO.	ELEC CONDUIT/GRAKES/PLUGS	3/2017	30994255-00	75.49
117266	99-2576	OKLAHOMA MUNICIPAL LEAGUE	IOU PLACEMAKING WORKSHOP	3/2017	063608	85.00
118320	99-2576	OKLAHOMA MUNICIPAL LEAGUE	ISPRING CONFERENCE FEES	3/2017	D WIDDOES 5/18/17	75.00
119606	99-28	OG&E	MARCH 2017 ELEC CHARGES	3/2017	3/22/17 119606	4,624.99
119002	99-3113	FIRE MARSHALS ASSOCIATION	OFMAO SPRING CONFERENCE	3/2017	#1 3/11/17	70.00
119014	99-3707	O'REILLY AUTOMOTIVE INC	MISC PARTS-VEHICLE MAINT	3/2017	0153-423662	169.84
119504	99-3707	O'REILLY AUTOMOTIVE INC	OIL AND WIPER BLADES	3/2017	0153-422513	71.37
119506	99-3707	O'REILLY AUTOMOTIVE INC	2 CONTROL ARMS	3/2017	0153-424244	164.98
119511	99-3707	O'REILLY AUTOMOTIVE INC	BRAKES/PADS/BATTERIES	3/2017	0153-425279	124.53
119514	99-3707	O'REILLY AUTOMOTIVE INC	MISC PARTS FOR POLICE UNI	3/2017	0153-425501	423.52
115444	99-3797	OCCUPATIONAL HEALTH CENTER	NEW HIRE DRUG SCREEN	3/2017	255799593	49.50
116015	99-3822	TYLER TECHNOLOGIES, INC	2016 W-2 ELECTRONIC FILE	3/2017	025-182770	800.00
116788	99-3822	TYLER TECHNOLOGIES, INC	FEES F/ONLINE CREDIT CARD	3/2017	025-184615	125.00
119603	99-3822	TYLER TECHNOLOGIES, INC	PAYROLL/PERSONNEL MAINT	3/2017	025-184104	3,139.24
115624	99-39	WAL-MART	FIRST AID SUPPLIES	3/2017	006617 3/6/17	38.85
117847	99-39	WAL-MART	MISC OPERATIONAL SUPPLIES	3/2017	014838 2/14/17	23.76
118037	99-39	WAL-MART	SNAPS, FASTENERS, CHARGER	3/2017	003507 3/3/17	110.36
118348	99-39	WAL-MART	MISC OPERATING SUPPLIES	3/2017	016564 2/16/17	11.74
118373	99-39	WAL-MART	MISC CLEANING SUPPLIES	3/2017	021373 2/21/17	38.45
116693	99-4047	SHOW, INC.	SHRED PAPER AT PD	3/2017	16714	20.00
117437	99-4047	SHOW, INC.	CITY HALL LAWN SERVICES	3/2017	16712	40.00
115393	99-4677	OKLAHOMA FLOODPLAIN MANAGEM	SPRING WORKSHOP	3/2017	C PRESCOTT 4/6/17	75.00
117310	99-4700	COX COMMUNICATIONS	COMMUNICATIONS	3/2017	069373901 3/12/17	183.89
118775	99-5388	OFFICE DEPOT 25022426	MISC BATTERIES, PENS, ETC	3/2017	911129698001	38.88
119143	99-5388	OFFICE DEPOT 25022426	MISC OFFICE SUPPLIES	3/2017	912927966001	14.79
119450	99-5388	OFFICE DEPOT 25022426	BINDERS	3/2017	912606101001	77.88
119453	99-5388	OFFICE DEPOT 25022426	OFFICE CHAIR	3/2017	912672949001	229.99
119266	99-5391	ANIMAL CARE EQUIP & SERVICE	WYSIWASH CAPLETS	3/2017	49162	90.46
119032	99-6130	EXPRESS TEST CORP	FIT TEST-SANCE	3/2017	3806	25.00
117273	99-6195	COFFEY, GLENN	TUITION REIMBURSEMENT	3/2017	3/17/17 117273	363.66
115784	99-6457	CRAWFORD & ASSOCIATES, PC	CONSULT ADVISE SERVICES	3/2017	10513	5,380.00
117238	99-6528	UNIFIRST HOLDINGS, INC.	YEARLY UNIFORM LEASE	3/2017	8241364622	9.88
116971	99-6554	PITNEY BOWES INC	MONTHLY POSTAGE FEES	3/2017	3/24/17 116971	1,000.00
118979	99-7011	LOWE'S HOME CENTERS, INC.	ROLLS OF PAPER	3/2017	13636 3/16/17	42.39
119253	99-7011	LOWE'S HOME CENTERS, INC.	MICROWAVE FOR JAIL	3/2017	11569 3/27/17	94.05
119455	99-7044	SAPULPA DRIVE IN PHARMACY	ITEST STRIPS	3/2017	9038 3/20/17	50.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
117274	99-7070	MO' PIZZA RESTAURANTS, LLC	MEAL FOR STUDY SESSION	3/2017	3/20/17 117274	51.20
119020	99-7279	TAYLOR, DAVID	MEAL REIMBURSEMENT	3/2017	3/29-31/17 119020	36.00
119021	99-7284	PENNINGTON, BRETT	MEAL REIMBURSEMENT	3/2017	3/29-31/17 119021	36.00
119281	99-7510	NATIONAL TACTICAL OFFICERS	TEAM MEMBERSHIP RENEWAL	3/2017	28278 2/23/17	150.00
119605	99-7702	DOCUMENT IMAGING SOLUTIONS,	QRTLY LEASE/OVERAGES	3/2017	140994	2,125.84
118777	99-7868	WESTLAKE HARDWARE INC	MISC PARTS FOR BLDG MAINT	3/2017	8133611	39.99
118569	99-8059	ACE AIR, INC.	A/C #9 NOT WORKING	3/2017	92782	131.25
119252	99-8216	HILAND DAIRY FOODS CO.LLC	MILK FOR PRISONERS	3/2017	9061511	82.00
119178	99-8381	NEWEGG.COM	HARD DRIVE	3/2017	1300181315	69.99
119261	99-8696	GT DISTRIBUTORS, INC.	PRACTICE AMMO	3/2017	INV0609159	188.30
116785	99-8817	DE LAGE LANDEN PUBLIC FINAN	DESKTOP PRINTER/COPIERS	3/2017	53670245	2,847.00
117131	99-9068	RICKEY HAYES	ONE YEAR CONTRACT	3/2017	MCDA...	3,000.00
119022	99-9072	VICKREY JAMES	MEAL REIMBURSEMENT	3/2017	3/29-31/17 119022	36.00
116981	99-9109	CIT TECHNOLOGY FINANCING	SECOPY MACHINE LEASE	3/2017	30017900	112.00
119033	99-9173	ALL MAINTENANCE SUPPLY, INC	JANITORIAL SUPPLIES	3/2017	55229-01	122.55
119148	99-9173	ALL MAINTENANCE SUPPLY, INC	PAPER TOWELS AND SOAP	3/2017	55417-01	50.70
118789	99-9334	T & T POWERSPORTS, LLC	MISC PARTS F/ SMALL EQUIP	3/2017	81688	36.00
116970	99-9515	PITNEY BOWES INC	QRTLY PAYMENTS-MAIL MACHI	3/2017	3302947443	254.30
118018	99-9643	ABC & D SERVICES OF OKLAHOM	EST-REPAIR A/C-ALL TRUCKS	3/2017	4209	2,142.77
119401	99-9754	OKLAHOMA MECHANICAL INSPECT	CEU CLASSES	3/2017	TS2017-#246	150.00
119461	99-9790	INTERNATIONAL ASSOC OF ARSO	FIT CERTIFICATIONS	3/2017	1311345 VICKREY	150.00
117663	99-9836	WRIGHT EXPRESS FINANCIAL	SVFUEL & OIL	3/2017	49115560	6,258.79
119047	99-9838	FORESTRY SUPPLIERS, INC.	MISC MINOR TOOLS	3/2017	158733-00	161.33
117361	99-9859	VERIZON WIRELESS SERVICES	LMOBILE BROADBAND	3/2017	9781820342	40.01
119023	99-9876	WOOD, JOSH MARK	MEAL REIMBURSEMENT	3/2017	3/29-31/17 119023	36.00

FUND TOTAL: 43,503.81

FUND: 20 - SMA-AUTHORITY FUND

SUMMARY REPORT

117923	99-10160	MERRIFIELD OFFICE SOLUTIONS	ADAPTER/MARKERS	3/2017	0116150-001	40.21
118817	99-10451	NCH CORPORATION	MISC SUPPLIES FOR PLANT	3/2017	2644078	382.39
118406	99-10462	JERED FLANAGAN dba IRISHMAN	PAINT HALL/VARIOUS OFFICE	3/2017	715111	2,570.00
118894	99-1443	BRENNTAG SOUTHWEST, INC.	SODIUM PERMANGANATE	3/2017	BSW825924	4,162.60
118898	99-1443	BRENNTAG SOUTHWEST, INC.	ACH-CHEMICALS	3/2017	BSW826242	16,915.19
116224	99-2181	AMERICAN WATER WORKS ASSC	ANNUAL MEMBER DUES	3/2017	4/1/17-3/31/18	1,996.00
119606	99-28	OG&E	MARCH 2017 ELEC CHARGES	3/2017	3/22/17 119606	22,659.07
119355	99-3265	OKLAHOMA WATER RESOURCES	BOWATER RIGHTS FEE	3/2017	002933 2016	150.00
118801	99-3437	ADVANCE ELECTRICAL SERVICE	ELECTRIC REPAIRS	3/2017	16244	365.08
117312	99-3593	CITY OF TULSA	WATER USAGE-POLSON	3/2017	107001042 3/3/17	369.54
117920	99-3707	O'REILLY AUTOMOTIVE INC	REPLACE BUMPER ON FORD	3/2017	0153-421727	387.73
119504	99-3707	O'REILLY AUTOMOTIVE INC	OIL AND WIPER BLADES	3/2017	0153-422513	28.64
119508	99-3707	O'REILLY AUTOMOTIVE INC	MISC PARTS FOR F150	3/2017	0153-424243	44.81
119509	99-3707	O'REILLY AUTOMOTIVE INC	FREON AND MOTOR OIL	3/2017	0153-424493	32.63
116788	99-3822	TYLER TECHNOLOGIES, INC	FEES F/ONLINE CREDIT CARD	3/2017	025-184615	301.00
113935A	99-3881	FHC, INC. DBA TETRA TECH	FHSRWCS STRUCTURE EVALUATIO	3/2017	51156804	722.54
116213	99-3881	FHC, INC. DBA TETRA TECH	FHSRWCS O&M CONTRACT	3/2017	51156809	10,379.59
117437	99-4047	SHOW, INC.	CITY HALL LAWN SERVICES	3/2017	16712	40.00
118162	99-4112	ACCURATE ENVIRONMENTAL INC.	IN HOUSE TESTING/SUPPLIES	3/2017	SU25862	1,853.04
118899	99-4112	ACCURATE ENVIRONMENTAL INC.	E BIRD AVE-LINE TEST	3/2017	7B15117	44.00
119205	99-4112	ACCURATE ENVIRONMENTAL INC.	OPDES-MARCH	3/2017	7C06040	540.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
119206	99-4112	ACCURATE ENVIRONMENTAL INC.	TOC-MARCH	3/2017	7C08064	63.00
119354	99-4253	US ARMY CORPS OF ENGINEERS	SKIATOOK STORAGE/O & M	3/2017	8597	34,140.83
119353	99-4819	ODEQ	STATE LAB FEES	3/2017	17020360019	82.53
119529	99-4819	ODEQ	CLASS D EXAM-PICKERING	3/2017	OE 4533942	62.00
119143	99-5388	OFFICE DEPOT 25022426	MISC OFFICE SUPPLIES	3/2017	912927903001	138.41
119208	99-5388	OFFICE DEPOT 25022426	OFFICE CHAIR	3/2017	913631461001	239.99
117218	99-5493	AQUARIUS ENTERPRISES INCORPD.	I. BOTTLE RENTAL	3/2017	220150	123.00
117238	99-6528	UNIFIRST HOLDINGS, INC.	YEARLY UNIFORM LEASE	3/2017	8241364621	106.08
116220	99-7050	H & E ENGINEERED EQUIPMENT	BALL VALVE	3/2017	6069831	632.80
116635	99-7311	US POST MASTER	POSTAGE FOR BILLING 16/17	3/2017	3/27/17 116635	5,000.00
119605	99-7702	DOCUMENT IMAGING SOLUTIONS,	QRTLY LEASE/OVERAGES	3/2017	140994	2,125.83
119577	99-7704	AUTOZONE, INC.	SEAT COVERS FOR FORD	3/2017	0525482575	37.98
117313	99-7821	CREEK COUNTY RURAL WATER	#2ACCTS 1586, 2084, 4094	3/2017	4094 1/21-2/23/17	85.50
117924	99-7868	WESTLAKE HARDWARE INC	SHOP BROOMS	3/2017	8133641	41.28
119527	99-7868	WESTLAKE HARDWARE INC	MECHANICS TOOL SET	3/2017	8133590	99.00
119575	99-7868	WESTLAKE HARDWARE INC	LOCKS/WATER PUMP	3/2017	8133640	280.28
118569	99-8059	ACE AIR, INC.	A/C #9 NOT WORKING	3/2017	92782	131.25
118173	99-9173	ALL MAINTENANCE SUPPLY, INC	MISC JANITORIAL SUPPLIES	3/2017	55179-01	110.96
119148	99-9173	ALL MAINTENANCE SUPPLY, INC	PAPER TOWELS AND SOAP	3/2017	55417-01	50.70
107566B	99-9205	DANIEL A KEITHLINE	SAHOMA DAM INSP/DESIGN	3/2017	#2 3/22/17 107566B	1,000.00
116212	99-9393	AIRLINK INTERNET SVCS	WIRELESS NETWORK FEE	3/2017	44995	599.80
119207	99-9398	THE UPS STORE #3965	SHIPPING FEES-DR5000	3/2017	1201 3/15/17	70.04
116970	99-9515	PITNEY BOWES INC	QRTLY PAYMENTS-MAIL MACHI	3/2017	3302947443	254.29
119203	99-9788	MATRIX SERVICE INC.	CLEAN TANK ON SRWCS	3/2017	214MA12502	4,088.70
117663	99-9836	WRIGHT EXPRESS FINANCIAL	SVFUEL & OIL	3/2017	49115560	784.96
116638	99-9859	VERIZON WIRELESS SERVICES	LWIFI FOR LAPTOP	3/2017	9782133124	31.44

FUND TOTAL: 114,364.71

FUND: 29 - STORMWATER MANAGEMENT

SUMMARY REPORT

119606	99-28	OG&E	MARCH 2017 ELEC CHARGES	3/2017	3/22/17 119606	62.20
119513	99-3707	O'REILLY AUTOMOTIVE INC	OIL FILTER/OIL	3/2017	0153-425502	32.63
117462	99-9221	UNITED ROTARY BRUSH CORP	REPLACEMENT BRUSHES	3/2017	CI199005	259.56
117461	99-9572	YELLOWHOUSE MACHINERY CO	OFMISC PARTS FOR SWEEPER	3/2017	226122	110.18
119600	99-9738	JACQUELYN BROOKE KONONCHUK	STORMWATER MNGMT SRVCS	3/2017	MAR-17	2,747.00
117663	99-9836	WRIGHT EXPRESS FINANCIAL	SVFUEL & OIL	3/2017	49115560	606.44

FUND TOTAL: 3,818.01

FUND: 30 - STREET & ALLEY

SUMMARY REPORT

119510	99-10252	CECIL COX ENTERPRISES	8 TRAILER TIRES	3/2017	3010800	1,376.00
119606	99-28	OG&E	MARCH 2017 ELEC CHARGES	3/2017	3/22/17 119606	181.02
116063	99-3707	O'REILLY AUTOMOTIVE INC	MISC PARTS FOR TRUCKS	3/2017	0153-425073	99.80
119512	99-3707	O'REILLY AUTOMOTIVE INC	SHOCKS FOR DUMP TRUCK	3/2017	0153-425281	394.10
117663	99-9836	WRIGHT EXPRESS FINANCIAL	SVFUEL & OIL	3/2017	49115560	1,851.04

FUND TOTAL: 3,901.96

FUND: 31 - CEMETERY MAINTENANCE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
117416	99-10252	CECIL COX ENTERPRISES	TIRES FOR EQUIPMENT	3/2017	3011014	64.95
119241	99-10473	JOHNSON, JOE	MEAL REIMBURSEMENT	3/2017	3/21/17 119241	15.00
119240	99-10474	DESHAZER, MIKE	MEAL REIMBURSEMENT	3/2017	3/21/17 119240	15.00
119606	99-28	OG&E	MARCH 2017 ELEC CHARGES	3/2017	3/22/17 119606	244.09
118695	99-39	WAL-MART	BATTERIES/WINDEX	3/2017	014408 2/14/17	26.89
119233	99-39	WAL-MART	STORAGE TOTES	3/2017	010095 3/10/17	37.84
119236	99-4004	H & M HEAT & AIR CONDITION	HEAT & AIR REPAIR	3/2017	40518	585.00
119237	99-4004	H & M HEAT & AIR CONDITION	DUAL CAPACITATOR	3/2017	40567	153.00
117238	99-6528	UNIFIRST HOLDINGS, INC.	YEARLY UNIFORM LEASE	3/2017	8241364618	12.70
119239	99-8999	KEIGLEY, SCOTT	MEAL REIMBURSEMENT	3/2017	3/21/17 119239	15.00
119234	99-9558	WINFIELD SOLUTIONS, LLC	WEED CONTROL	3/2017	61412979	460.00
117663	99-9836	WRIGHT EXPRESS FINANCIAL SV	FUEL & OIL	3/2017	49115560	173.21
119232	99-9893	J C EHRlich CO., INC.	CEU WORKSHOP	3/2017	PI0603700	237.00
FUND TOTAL:						2,039.68

FUND: 32 - HUNTING & FISHING

SUMMARY REPORT

119606	99-28	OG&E	MARCH 2017 ELEC CHARGES	3/2017	3/22/17 119606	743.19
118458	99-8762	AT&T	INTERNET SERVICE-LAKE STO	3/2017	157257122 3/7/17	69.00
117170	99-9672	JOHN T. CHANDLER dba TOMS	BPERMIT SALES COMMISSIONS	3/2017	051704	60.00
FUND TOTAL:						872.19

FUND: 33 - GOLF COURSE

SUMMARY REPORT

119168	99-10133	HARRELL'S LLC	PRE-EMERGENT GRASS	3/2017	INV01002294	1,190.00
119379	99-10133	HARRELL'S LLC	NETTING AGENT FOR HOSES	3/2017	INV01004035	215.34
119377	99-10252	CECIL COX ENTERPRISES	TIRE FOR GOLF CART	3/2017	3010412	33.70
118856	99-10302	LAMPTON WELDING SUPPLY CO,	CO2	3/2017	04471522	55.20
119378	99-10389	LAWSON PRODUCTS, INC	RASPS AND CRIMP BRUSH	3/2017	9304796171	121.01
119170	99-175	STANDARD DISTRIBUTING INC	MISC CONCESSION SUPPLIES	3/2017	285223	228.30
119606	99-28	OG&E	MARCH 2017 ELEC CHARGES	3/2017	3/22/17 119606	643.34
119173	99-3707	O'REILLY AUTOMOTIVE INC	DECK MOWER OIL FILTERS	3/2017	0153-425416	41.68
118863	99-3794	BOTTLING GROUP, LLC	MISC CONCESSION SUPPLIES	3/2017	71029410 3/22/17	763.70
118549	99-39	WAL-MART	MISC CONCESSION SUPPLIES	3/2017	014120 2/14/17	175.81
119159	99-39	WAL-MART	LED LIGHTS FOR MAINT	3/2017	021205 2/21/17	25.76
119167	99-39	WAL-MART	MISC CONCESSION SUPPLIES	3/2017	024532 2/24/17	247.00
119162	99-4686	ANHEUSER BUSCH SALES-TULSA	MISC CONCESSION SUPPLIES	3/2017	358751	167.75
117238	99-6528	UNIFIRST HOLDINGS, INC.	YEARLY UNIFORM LEASE	3/2017	8241364624	16.52
119381	99-8442	SYSCO FOODS SERVICES OF OKL	MISC CONCESSION SUPPLIES	3/2017	616501646	536.17
118864	99-8951	REGAL CHEMICAL COMPANY	SOIL SAMPLES FOR TESTING	3/2017	0448840	85.00
118858	99-9734	TERRY SISCO dba SISCO TURF	DEEP AERIFICATION-GREENS	3/2017	507415	2,250.00
FUND TOTAL:						6,796.28

FUND: 34 - LIBRARY

SUMMARY REPORT

119606	99-28	OG&E	MARCH 2017 ELEC CHARGES	3/2017	3/22/17 119606	1,028.07
118831	99-39	WAL-MART	MISC SUPPLIES	3/2017	010802 3/10/17	26.12
116397	99-4047	SHOW, INC.	RECYCLING FOR LIBRARY	3/2017	16696	30.00
118292	99-9601	KIWI PROPERTIES LLC	WEED/TRIM LIBRARY GROUNDS	3/2017	3/17/17 118292	394.08
119429	99-9890	EMPIRE PAPER CO	MISC JANITORIAL SUPPLIES	3/2017	0338283	356.99

FUND: 34 - LIBRARY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
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FUND TOTAL: 1,835.26

FUND: 35 - PARKS & RECREATION

SUMMARY REPORT

118722	99-1037	AMERICAN TEXTILE	SCREENPRINT SHIRTS/HOODIES	3/2017	26112	511.85
119606	99-28	OG&E	MARCH 2017 ELEC CHARGES	3/2017	3/22/17 119606	3,218.40
119322	99-2922	OFFICE DEPOT CREDIT PLAN	OFFICE CHAIR	3/2017	4440 3/27/17	318.97
119505	99-3707	O'REILLY AUTOMOTIVE INC	BRAKE PADS & GREASE	3/2017	0153-422698	64.35
119509	99-3707	O'REILLY AUTOMOTIVE INC	FREEON AND MOTOR OIL	3/2017	0153-424493	13.98
119113	99-39	WAL-MART	CARD STOCK-1 REAM	3/2017	021317 2/21/17	5.48
119119	99-39	WAL-MART	7' STEP LADDER	3/2017	007887 3/7/17	58.00
119123	99-39	WAL-MART	MISC FOOD FOR CONCESSION	3/2017	009853 3/9/17	339.96
118720	99-4520	GUARDIAN SEC. SYS., INC.	M/L NEW WINDOW ALARM-BTW	3/2017	08514305	125.00
117514	99-4700	COX COMMUNICATIONS	SENIOR/BTW-WIFI AND CABLE	3/2017	065575601 3/21/17	13.18
119321	99-4914	SECURITY FIRST CORP	M/L REPLACE DOOR	3/2017	083376	925.00
117238	99-6528	UNIFIRST HOLDINGS, INC.	YEARLY UNIFORM LEASE	3/2017	8241364623	11.76
117169	99-9595	CAMPBELL WENDY	DEPT MAINT MGMNT/DATA INP	3/2017	3/7-3/18/17 117169	345.00
117663	99-9836	WRIGHT EXPRESS FINANCIAL	SVFUEL & OIL	3/2017	49115560	216.30

FUND TOTAL: 6,167.23

FUND: 36 - SWIMMING POOL

SUMMARY REPORT

118963A	99-10431	YWCA TULSA	ARC LIFEGUARD COURSES	3/2017	3/11&12/17 LOMENIC	450.00
119317	99-10463	AMERICAN NATIONAL RED CROSS	SWIMMING ORG CERTIFICATIO	3/2017	2017 119317	360.00
119606	99-28	OG&E	MARCH 2017 ELEC CHARGES	3/2017	3/22/17 119606	181.02

FUND TOTAL: 991.02

FUND: 37 - RESID CONST PARK/REC FUND

SUMMARY REPORT

119117	99-286	EWING IRRIGATION PRODUCTS	IQUICK DRY-SOFTBALL COMPLE	3/2017	3001025	534.28
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FUND TOTAL: 534.28

FUND: 40 - FIRE CASH

SUMMARY REPORT

119454	99-5388	OFFICE DEPOT 25022426	OFFICE CHAIR-CHIEF	3/2017	913383648001	229.99
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FUND TOTAL: 229.99

FUND: 41 - POLICE CASH

SUMMARY REPORT

119251	99-10388	PRECISION DELTA CORP	MISC AMMO	3/2017	8517	1,184.40
119250	99-10449	CMC GOVERNMENT SERVICES	INCBEAN BAG ROUNDS	3/2017	IN237173	1,482.85

FUND TOTAL: 2,667.25

FUND: 44 - MAJOR THOROFARE

SUMMARY REPORT

116969	99-2507	SIGNALTEK, INC	ANNUAL MAINT AGREEMENT	3/2017	12059A	3,250.00
119602	99-2507	SIGNALTEK, INC	SIGNAL REPAIR & EMERGENCI	3/2017	12059	4,941.84
119604	99-2507	SIGNALTEK, INC	REPLACE CONTROLLER CABINE	3/2017	12254	6,000.00
119606	99-28	OG&E	MARCH 2017 ELEC CHARGES	3/2017	3/22/17 119606	1,503.31
116058	99-6680	VANCE BROTHERS, INC.	TACK OIL FOR PATCHING	3/2017	IP 24679	236.50

FUND: 44 - MAJOR THOROFARE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
117598	99-6680	VANCE BROTHERS, INC.	CRACK SEAL BLOCKS	3/2017	IP 24661	6,350.40
116056	99-8909	DUNHAM'S ASPHALT SERVICE,	IHOT MIX/COLD LAY ASPHALT	3/2017	246509	1,737.06
FUND TOTAL:						24,019.11
FUND: 45 - CAPITAL IMPROVEMENTS						SUMMARY REPORT
119238	99-8543	SUTTON TRACTOR	HUSTLER MOWER	3/2017	439286	11,294.00
FUND TOTAL:						11,294.00
FUND: 46 - WATER & SEWER SALES TAX						SUMMARY REPORT
118924	99-10065	KUBOTA OF NORTHWEST ARKANSAMISC	PARTS FOR BACKHOE	3/2017	P08908	217.52
119331	99-10252	CECIL COX ENTERPRISES	TIRES & DISPOSAL	3/2017	3010483	681.72
119606	99-28	OG&E	MARCH 2017 ELEC CHARGES	3/2017	3/22/17 119606	357.71
119334	99-3707	O'REILLY AUTOMOTIVE INC	BATTERY-2013 CHEVY	3/2017	0153-424007	108.93
119509	99-3707	O'REILLY AUTOMOTIVE INC	FREEON AND MOTOR OIL	3/2017	0153-424493	13.98
117238	99-6528	UNIFIRST HOLDINGS, INC.	YEARLY UNIFORM LEASE	3/2017	8241364625	10.82
118941	99-7150	UTILITY SUPPLY OF AMERICA,	REPLACE HOSE FITTINGS	3/2017	202574	310.81
117663	99-9836	WRIGHT EXPRESS FINANCIAL	SVFUEL & OIL	3/2017	49115560	1,437.60
118917	99-9895	HD SUPPLY WATERWORKS, LTD.	MISC STOCK SUPPLIES	3/2017	G823268	572.00
118919	99-9895	HD SUPPLY WATERWORKS, LTD.	MISC STOCK SUPPLIES	3/2017	G871991	1,795.28
119327	99-9895	HD SUPPLY WATERWORKS, LTD.	MISC STOCK SUPPLIES	3/2017	G890102	772.08
119330	99-9895	HD SUPPLY WATERWORKS, LTD.	PIPE FOR VARIOUS JOBS	3/2017	G811137	171.20
FUND TOTAL:						6,449.65
FUND: 48 - WATER RESOURCE						SUMMARY REPORT
118917	99-9895	HD SUPPLY WATERWORKS, LTD.	MISC STOCK SUPPLIES	3/2017	G823268	3,294.70
FUND TOTAL:						3,294.70
FUND: 83 - G.O.BOND CONSTR FUND						SUMMARY REPORT
110187C	99-3881	FHC, INC. DBA TETRA TECH	FHNAMDN 1-02/NO4 SEWER IMPR	3/2017	51156208	15,800.00
FUND TOTAL:						15,800.00
GRAND TOTAL:						248,579.13

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
3/2017	10	501-301	TRAINING & TRAVEL	51.20	
3/2017	10	502-301	TRAINING AND TRAVEL	85.00	
3/2017	10	504-301	TRAINING AND TRAVEL	75.00	
3/2017	10	506-311P	PHYSICALS	49.50	
3/2017	10	508-221	FUEL AND OIL	47.67	
3/2017	10	508-314	UNIFORM CLEANING	9.88	
3/2017	10	508-331	UTILITIES	211.14	
3/2017	10	509-311	PROFESSIONAL SERVICES	6,180.00	
3/2017	10	509-351	MAINTENANCE-EQUIPMENT	3,139.24	
3/2017	10	510-351	MAINTENANCE-EQUIPMENT	125.00	
3/2017	10	511-201	OFFICE SUPPLIES	116.76	
3/2017	10	511-211	JANITORIAL SUPPLIES	190.99	
3/2017	10	511-214	OPERATIONAL SUPPLIES	11.74	
3/2017	10	511-214E	EMS SUPPLIES	207.00	
3/2017	10	511-221	FUEL AND OIL	890.18	
3/2017	10	511-231	MINOR TOOLS & EQUIPMENT	161.33	
3/2017	10	511-260	MINOR EQUIPMENT & FURNISHINGS	229.99	
3/2017	10	511-301	TRAINING AND TRAVEL	3,199.00	
3/2017	10	511-311	PROFESSIONAL SERVICES	25.00	
3/2017	10	511-331	UTILITIES	1,709.59	
3/2017	10	511-341	RENTAL OF EQUIPMENT	112.00	
3/2017	10	511-351	MAINTENANCE-EQUIPMENT	337.69	
3/2017	10	511-352	MAINTENANCE-VEHICLES	2,312.61	
3/2017	10	511-353	MAINT-BUILDINGS & FIXTURE	139.24	
3/2017	10	512-201	OFFICE SUPPLIES	187.42	
3/2017	10	512-214	OPERATIONAL SUPPLIES	278.29	
3/2017	10	512-221	FUEL AND OIL	5,059.50	
3/2017	10	512-301	TRAINING AND TRAVEL	363.66	
3/2017	10	512-302	DUES AND SUBSCRIPTIONS	200.00	
3/2017	10	512-321	PRISONER CARE	82.00	
3/2017	10	512-331	UTILITIES	1,603.22	
3/2017	10	512-332	COMMUNICATIONS	40.01	
3/2017	10	512-351	MAINTENANCE-EQUIPMENT	94.05	
3/2017	10	512-352	MAINTENANCE-VEHICLES	1,822.39	
3/2017	10	513-214	OPERATIONAL SUPPLIES	42.39	
3/2017	10	513-221	FUEL & OIL	166.17	
3/2017	10	513-260	MINOR EQUIPMENT & FURNISHINGS	90.46	
3/2017	10	513-331	UTILITIES	167.79	
3/2017	10	513-352	MAINT - VEHICLES	71.37	
3/2017	10	514-331	UTILITIES	338.26	
3/2017	10	515-301	TRAINING AND TRAVEL	75.00	
3/2017	10	517-221	FUEL AND OIL	46.33	
3/2017	10	517-241	SAFETY SUPPLEIS	38.85	
3/2017	10	517-301	TRAINING & TRAVEL	150.00	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
3/2017	10	518-221	FUEL & OIL	48.94	
3/2017	10	590-141	CONTRACT LABOR	40.00	
3/2017	10	590-202	POSTAGE	1,000.00	
3/2017	10	590-211	JANITOR SUPPLIES	65.49	
3/2017	10	590-312	ADVERTISING	108.20	
3/2017	10	590-319	ECONOMIC DEVELOPMENT INCENTIVE	3,000.00	
3/2017	10	590-331	UTILITIES	594.99	
3/2017	10	590-332	COMMUNICATIONS	183.89	
3/2017	10	590-341	RENTAL OF EQUIPMENT	254.30	
3/2017	10	590-351	MAINTENANCE-EQUIPMENT	2,125.84	
3/2017	10	590-353	MAINT-BUILDING & FIXTURES	131.25	
3/2017	10	590-505	LEASE PAYMENTS	2,847.00	
3/2017	10	591-390	CONTINGENCY FOR EXP NOT BUDGET	2,570.00	43,503.81
3/2017	20	523-201	OFFICE SUPPLIES	40.21	
3/2017	20	523-202	POSTAGE	5,000.00	
3/2017	20	523-221	FUEL AND OIL	173.28	
3/2017	20	523-231	MINOR TOOLS	280.28	
3/2017	20	523-314	UNIFORM CLEANING	21.06	
3/2017	20	523-332	COMMUNICATIONS	31.44	
3/2017	20	523-351	MAINTENANCE-EQUIPMENT	301.00	
3/2017	20	523-352	MAINTENANCE-VEHICLES	454.35	
3/2017	20	524-212	CHEMICALS	21,077.79	
3/2017	20	524-214	OPERATIONAL SUPPLIES	70.04	
3/2017	20	524-221	FUEL & OIL	100.33	
3/2017	20	524-260	MINOR EQUIPMENT & FURNISHINGS	239.99	
3/2017	20	524-302	DUES AND SUBSCRIPTIONS	1,996.00	
3/2017	20	524-311	PROFESSIONAL SERVICES	1,729.53	
3/2017	20	524-314	UNIFORM CLEANING	35.90	
3/2017	20	524-315A	FEES & OTHER CHG-ODEQ/STA	150.00	
3/2017	20	524-315B	FEES & OTHR CHGS-SKIATOOK	19,472.83	
3/2017	20	524-322	WATER PURCHASE	369.54	
3/2017	20	524-331	UTILITIES	7,765.12	
3/2017	20	524-332	COMMUNICATIONS	599.80	
3/2017	20	524-341	RENTAL OF EQUIPMENT	123.00	
3/2017	20	524-352	MAINTENANCE-VEHICLE	32.63	
3/2017	20	524-504	DEBT SERVICE - WATER RIGHTS	30,491.63	
3/2017	20	525-201	OFFICE SUPPLIES	138.41	
3/2017	20	525-211	JANITORIAL SUPPLIES	110.96	
3/2017	20	525-214-.01	OPERATING SUPPLIES-LAB	1,853.04	
3/2017	20	525-221	FUEL & OIL	511.35	
3/2017	20	525-231	MINOR TOOLS	99.00	
3/2017	20	525-301	TRAINING AND TRAVEL	62.00	
3/2017	20	525-314	UNIFORM CLEANING	49.12	
3/2017	20	525-331	UTILITIES	14,384.45	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
3/2017	20	525-351	MAINTENANCE-EQUIPMENT	382.39	
3/2017	20	525-352	MAINT-VEHICLES	44.81	
3/2017	20	525-354	MAINTENANCE-FACILITIES	365.08	
3/2017	20	527-231	MINOR TOOLS	41.28	
3/2017	20	590-141	CONTRACT LABOR	40.00	
3/2017	20	590-211	JANITORIAL SUPPLIES	50.70	
3/2017	20	590-331	UTILITIES	595.00	
3/2017	20	590-341	RENTAL OF EQUIPMENT	254.29	
3/2017	20	590-351	EQUIPMENT MAINTENANCE	2,125.83	
3/2017	20	590-353	BUILDING MAINTENANCE	131.25	
3/2017	20	591-390	CONTINGENCY NOT BUDGETED	2,570.00	114,364.71
3/2017	29	529-221	FUEL & OIL	606.44	
3/2017	29	529-311	PROFESSIONAL SVCS-ENGINEERING	2,747.00	
3/2017	29	529-331	UTILITIES	62.20	
3/2017	29	529-351	MAINTENANCE-EQUIPMENT	369.74	
3/2017	29	529-352	MAINTENANCE-VEHICLES	32.63	3,818.01
3/2017	30	530-221	FUEL & OIL	1,851.04	
3/2017	30	530-331	UTILITIES	181.02	
3/2017	30	530-351	MAINTENANCE-EQUIPMENT	1,869.90	3,901.96
3/2017	31	531-201	OFFICE SUPPLIES	64.73	
3/2017	31	531-212	CHEMICALS	460.00	
3/2017	31	531-221	FUEL & OIL	173.21	
3/2017	31	531-301	TRAINING AND TRAVEL	282.00	
3/2017	31	531-314	UNIFORM CLEANING	12.70	
3/2017	31	531-331	UTILITIES	244.09	
3/2017	31	531-351	MAINTENANCE-EQUIPMENT	64.95	
3/2017	31	531-353	MAINT-BUILDINGS	738.00	2,039.68
3/2017	32	532-142	PERMIT SALES COMMISSION	60.00	
3/2017	32	532-331	UTILITIES	743.19	
3/2017	32	532-332	COMMUNICATIONS	69.00	872.19
3/2017	33	533-212	CHEMICALS	1,490.34	
3/2017	33	533-213	CONCESSION SUPPLY	2,006.18	
3/2017	33	533-215	PRO SHOP SUPPLIES	167.75	
3/2017	33	533-314	UNIFORM CLEANING	16.52	
3/2017	33	533-331	UTILITIES	643.34	
3/2017	33	533-351	MAINTENANCE-EQUIPMENT	75.38	
3/2017	33	533-354	MAINTENANCE-FACILITIES	2,396.77	6,796.28
3/2017	34	534-201	OFFICE SUPPLIES	26.12	
3/2017	34	534-211	JANITORIAL SUPPLIES	356.99	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
3/2017	34	534-331	UTILITIES	1,028.07	
3/2017	34	534-353	MAINT/BUILDINGS	30.00	
3/2017	34	534-354	MAINTENANCE-FACILITIES	394.08	1,835.26
3/2017	35	535-141	CONTRACT LABOR	345.00	
3/2017	35	535-201	OFFICE SUPPLIES	5.48	
3/2017	35	535-213	CONCESSION SUPPLIES	339.96	
3/2017	35	535-221	FUEL AND OIL	216.30	
3/2017	35	535-260	MINOR EQUIPMENT & FURNISHINGS	376.97	
3/2017	35	535-314	UNIFORM CLEANING	523.61	
3/2017	35	535-331	UTILITIES	3,218.40	
3/2017	35	535-332	COMMUNICATIONS	13.18	
3/2017	35	535-352	MAINT-VEHICLES	78.33	
3/2017	35	535-353	MAINT-BUILDINGS/FIXTURES	125.00	
3/2017	35	535-354A	MAINTENANCE-FAC (HERITAGE)	925.00	6,167.23
3/2017	36	536-301	TRAINING & TRAVEL	450.00	
3/2017	36	536-302	DUES & SUBSCRIPTIONS	360.00	
3/2017	36	536-331	UTILITIES	181.02	991.02
3/2017	37	537-405	FACILITIES	534.28	534.28
3/2017	40	540-402	FURNITURE	229.99	229.99
3/2017	41	541-401	EQUIPMENT	2,667.25	2,667.25
3/2017	44	544-331	UTILITIES	1,503.31	
3/2017	44	544-354	MAINTENANCE-FACILITIES	22,515.80	24,019.11
3/2017	45	531-401	EQUIPMENT	11,294.00	11,294.00
3/2017	46	1699	INVENTORY PURCHASED	3,139.36	
3/2017	46	546-221	FUEL AND OIL	1,437.60	
3/2017	46	546-314	UNIFORM CLEANING	10.82	
3/2017	46	546-331	UTILITIES	357.71	
3/2017	46	546-351	MAINTENANCE-EQUIPMENT	528.33	
3/2017	46	546-352	MAINTENANCE-VEHICLES	804.63	
3/2017	46	546-354	MAINTENANCE-FACILITIES	171.20	6,449.65
3/2017	48	1699	INVENTORY PURCHASED	3,294.70	3,294.70
3/2017	83	571-311A	PROF SVCS-ENG (DESIGN, BID)	15,800.00	15,800.00
				GRAND TOTAL ESTIMATE:	0.00
				GRAND TOTAL ACTUAL:	248,579.13
				REPORT TOTAL:	248,579.13



Oklahoma's Most Connected City
425 EAST DEWEY AVENUE
P.O. BOX 1130•SAPULPA, OK 74067

AGENDA ITEM

Public Hearing 8.A.

City Council Regular

Meeting Date: April 3, 2017

Submitted By: Anna Jo Fife, City Manager Assistant

Department: City Manager

SUBJECT:

Conduct a public hearing to receive recommendations on community needs for the City of Sapulpa as a member of the Tulsa County Community Development Block Grant (CDBG) Urban County.

RECOMENDATION:

Please see Memo on the following page for Recommendation and Summary.

SUMMARY:

Attachments

CC Memo

2017 CDBG App & Reso



MEMO

TO: Honorable Mayor and City Council

FROM: Joan Riley, City Manager
Rachel Clyne, Urban Development Director

DATE: March 30, 2017

SUBJECT: Consider approving Community Development Block Grant (CDBG) application with Tulsa County Urban County CDBG program for **\$130,995.00** for the S. Poplar St. – S. Mounds St. – S. Water St. – S. Main St. – W. Monterey Ave. Street Repairs Project, its resolution, and authorizing the Mayor to execute all documents related to said grant.

Recommendation:

Staff recommends the Mayor and the City Council approve the application and its resolution.

Summary:

S. Poplar St. – S. Mounds St. – S. Water St. – S. Main St. – W. Monterey Ave. Street Repairs Project includes the following road segments:

- S. Poplar St. – W. Monterey Ave. to the south end of roadway
- S. Mounds St. – W. Orleans Ave. to W. Monterey Ave.
- S. Water St. – S. Main St. to W. Portland Ave.
- S. Main St. – 200' south of W. Teel Rd to the end of roadway in subdivision
- W. Monterey Ave. – S. Cedar St to S. Main St.

Attachments:

- CDBG FY17 application with Tulsa County Urban County
- Resolution

**TULSA COUNTY URBAN COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

APPLICATION FOR FY2017 FUNDS

1. Name of Unit of Local Government City of Sapulpa, Oklahoma

Mailing Address P.O. Box 1125

Physical Address 425 E. Dewey Avenue

Zip Code +4 74067

Phone Number 918-224-3040 Fax # 918-227-5132

FEI# 73-6005413

DUNS 078649779

Chief Elected Official Honorable Mayor Reg Green

Clerk Shirley Burzio

2. Name of Staff Contact Rachel Clyne

Phone Number 918-248-5917 E-mail rclyne@cityofsapulpa.net

3. Street Repairs Project – FY17

S. Poplar St. – W. Monterey Ave. to the south end of roadway

S. Mounds St. – W. Orleans Ave. to W. Monterey Ave.

S. Water St. – S. Main St. to W. Portland Ave.

S. Main St. – 200' south of W. Teel Rd to the end of roadway in subdivision

W. Monterey Ave. – S. Cedar St to S. Main St.

4. Number of population served: _____

Census Tract/Block Group # _____

Household Income Survey 2010 US Census

5 Project Budget Summary:

CDBG Funds \$ \$130,955.00

Other Sources _____ \$ _____

Total \$ \$130,955.00

City of Sapulpa – CDBG FY 2017 Proposed Road Projects within Low-Mod Block Groups (updated 2014)



**TULSA COUNTY URBAN COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

APPLICATION CERTIFICATION

The Applicant hereby certifies that all of the information contained in this application for community development assistance through the Tulsa County CDBG Urban County Program is true and accurate to the best of my knowledge and that all documentation supporting the information in this application is on file in the official offices of this unit of local government, available for review by Tulsa County/HUD during normal business hours. The Applicant also affirms that none of the activities set forth in this application have been initiated, nor shall they be initiated unless a grant has been awarded, a contract fully executed, and notice has been issued by Tulsa County that release of funds requirements have been met.

Reg Green, Honorable Mayor

Date

X

Signature of Chief Elected Official

[S E A L]

State of Oklahoma
County of Creek _____

Attest:

Subscribed and sworn to before me _____, 20____.

Clerk

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
 2017 TULSA COUNTY URBAN COUNTY
 BUDGET

Name of Applicant: City of Sapulpa, Oklahoma

Itemized Description of Construction Activity	Funding Source	Funding Source	Funding Source	Total Project
	CDBG Grant	City	Other	Expenditures
	\$130,995.00			
Total Construction Activity			\$ -	
Professional & Non Construction				
Engineering/Architect Funds				
Inspection Funds				
Other: Survey				
Other: Publishing				
Total Professional & Non Const.	\$ -	\$ -	\$ -	\$ -
Administrative Costs				
Public Administrative Funds	\$ -----			
Direct Administrative Funds	\$ -----			
Total Administrative Costs	\$ -		\$ -	\$ -
Total Project Costs	\$130,995.00			\$130,995.00

If additional is space needed, attach additional sheet(s)

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
TULSA COUNTY URBAN COUNTY**

DIRECT PROJECT BENEFICIARY INCOME SURVEY SUMMARY FORM

ATTACHMENT B

Activity Name: S. Poplar St. – S. Mounds St. – S. Water St. – S. Main St. – W. Monterey Ave. Street Repairs Project

COMPLETE THIS SECTION BY PLACING THE TOTAL NUMBER OF HOUSEHOLDS OBTAINED FROM THE HOUSEHOLD SURVEY IN EACH APPROPRIATE COLUMN.

Insert County Income Levels	\$34,650	\$39,600	\$44,550	\$49,500	\$53,500	\$57,450	\$61,400	\$65,350
Number of People in Each Household Below or Above the County Income Levels	1	2	3	4	5	6	7	8
Total Number Of Households	Below Above 0	Below Above	Below Above	Below Above	Below Above	Below Above	Below Above	Below Above

Total Number of Occupied Households/Homes in Activity Target Area = _____
Total Number of Persons in Activity Target Area = _____
Total Number of Occupied Households/Homes Surveyed in Activity Target Area = _____
Total Number of Persons Accounted for by the Survey in the Activity Target Area = _____
Total Number of Households Below the Low and Moderate Income Level in the Activity Target Area = _____
Percentage of Total Households Below the Low and Moderate Income Level in the Activity Target Area = _____%

I hereby certify that the above information was obtained from the occupants of the addresses listed and the information is accurate:

City-wide Low and Moderate Income Level _____
(For use only when projects are of City-wide benefit.)

X HUD Census Data for Low and Moderate Income Level for Block Groups, Enumeration Districts or Census Tracts as Provided by HUD (For use only when a project's target area boundaries are identical to BG, ED or Tracts) _____%

Signature of Chief Executive Official _____ Date _____

[Seal]

Subscribed and sworn to before me _____, 20____. My commission expires _____, 20____.

Commission No. _____
Clerk/Notary Signature _____

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
TULSA COUNTY URBAN COUNTY

IDENTIFICATION OF OTHER PROJECT FUNDING SOURCES

Federal/State participation, if any (loans, grants, etc.) provide commitment letters.

Agency	Purpose	Amount	Present Status Comment

Other sources and amount of project financing including applicant's local contribution, if any.

Agency	Purpose	Amount	Present Status Comment
		\$	

X

Chief Elected Signature _____

Date _____

ATTACHMENT D

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2017 TULSA COUNTY URBAN COUNTY**

CDBG FY17 City of Sapulpa S. Poplar St. – S. Mounds St. – S. Water St. – S. Main St. – W. Monterey Ave.-- Street Repairs Project Preliminary Estimate Date: 3.29.2017						
Item	Quantity	Unit	Unit Price	Extension		
Asphalt, Type B	1,530	ton	\$53.90	\$82,467.00		
Tack Oil	3,600	gallon	\$3.50	\$12,600.00		
Millings, 2"	9,170	sq.y.	\$3.50	\$32,095.00		
<hr/>						
Sub-Total				\$127,162.00		
<hr/>						
CDBG FY16 Funds				\$130,995.00		
<hr/>						
City of Sapulpa Contribution				\$3,833.00		

RESOLUTION _____

A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA, REQUESTING 2017 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ASSISTANCE FROM THE TULSA COUNTY URBAN COUNTY PROGRAM FOR \$130,995.00 FOR THE S. POPLAR ST. – S. MOUNDS ST. – S. WATER ST. – S. MAIN ST. – W. MONTEREY AVE. STREET REPAIRS PROJECT.

WHEREAS, the Housing and Community Development Act of 1974, as amended (24 U.S.C. 93-383 et seq.), (the "Act"), provides that Community Development Block Grant, ("CDBG"), funds may be used for the support of activities that provide decent housing and suitable living environments and expanded economic opportunities principally for persons of low- and moderate-income; and,

WHEREAS, CDBG Regulations 24 CFR 570.307(a) allow counties having a total combined population of 200,000 or more from the unincorporated areas and participating incorporated areas to qualify as an urban county; and,

WHEREAS, Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended, authorized the Secretary of Housing and Urban Development, as a representative of the United States of America, to grant to Tulsa County funds and administrative responsibility for the Tulsa County CDBG Urban County program; and

WHEREAS, a Cooperation Agreement between Tulsa County and the City has been executed for the purpose of participation in the Tulsa County Urban County Community Development Block Grant Program for Federal Fiscal Years 2014-2016; and,

NOW THEREFORE, BE IT RESOLVED by the Mayor and the City Council that the City of Sapulpa desires to obtain assistance in addressing community development needs and hereby requests the Tulsa County CDBG Urban County program to provide assistance.

NOW THEREFORE, BE IT FURTHER RESOLVED by the City Council that the City of Sapulpa affirms its commitment to take all action within its power to facilitate the receipt of the assistance of community development funds, and upon receipt to administer said grant by the rules and regulations established by the United States of America, the State of Oklahoma, Tulsa County and all empowered agencies thereof.

ADOPTED this 3rd day of April, 2017 at a (regularly or specially) scheduled meeting of the governing body, in compliance with the Open Meeting Act, 25 O.S. §§ 301- 314 (2001).

Honorable Mayor Reg Green

Signature of Chief Elected Official

(S E A L)

Attest:
Subscribed and sworn to before me _____, 2 _____

Clerk Signature



Oklahoma's Most Connected City
425 EAST DEWEY AVENUE
P.O. BOX 1130•SAPULPA, OK 74067

AGENDA ITEM

Community Development 9.A.

City Council Regular

Meeting Date: April 3, 2017

Submitted By: Anna Jo Fife, City Manager Assistant

Department: City Manager

SUBJECT:

Consider adopting a Resolution of the City of Sapulpa, Oklahoma, requesting 2017 Community Development Block Grant (CDBG) Assistance from the Tulsa County Urban County Program for \$130,995.00 for the South Poplar Street - South Mounds Street - South Main Street - West Monterey Avenue Street Repairs Project.

RECOMENDATION:

SUMMARY:



Oklahoma's Most Connected City
425 EAST DEWEY AVENUE
P.O. BOX 1130•SAPULPA, OK 74067

AGENDA ITEM

City Council Regular

9.B.

Meeting Date: April 3, 2017

Submitted By: Anna Jo Fife, City Manager Assistant

Department: City Manager

SUBJECT:

Consider approving Community Development Block Grant (CDBG) application with Tulsa County Urban County requesting \$130,955.00 for a roads repair project.

RECOMENDATION:

Staff recommends the Mayor and City Council approve the application and resolution.

SUMMARY:

S. Poplar St. - S. Mounds St. - S. Water St. - S. Main St. - W. Monterey Ave. - Street Repairs Project includes the following:

- S. Poplar St. - W. Monterey Ave. to the south end of roadway
- S. Mounds St. - W. Orleans Ave. to W. Monterey Ave.
- S. Water St. - S. Main St. to W. Portland Ave.
- S. Main St. - 200' South of W. Teel Road to the end of roadway in subdivision
- W. Monterey Ave. - S. Cedar St. to S. Main St.

Attachments:

CDBG FY 2017 Application with Tulsa County Urban County
Resolution



**Administration 10.A.
Contracts**

City Council Regular

Meeting Date: April 3, 2017

Submitted By: Pam Vann, Finance Director

Department: Finance

SUBJECT:

Consider approving the Order and Lease Agreement(s) with Document Imaging Solutions, LLC, and DeLage Landen respectively for maintenance, service and lease of copiers and printers for various departments within the City for the period of April 3, 2017 through April 2, 2022 and approve the first year payments in the amount of \$3,472.00 per month to be paid from the General Fund and Sapulpa Municipal Authority.

RECOMENDATION:

Staff recommends that Council approve the Order and Lease Agreements and authorize the Mayor to execute all necessary documentation.

SUMMARY:

The City currently leases 57 desktop copiers/printers and 11 high volume copiers from DeLage Landen with maintenance and supplies provided by Document Imaging Solutions, LLC. These agreements will upgrade some of the high volume copiers, reduce the monthly cost by approximately \$650, and extend the lease for an additional term.

Attachments

DIS & DeLage Agreements



Order Agreement

9300 Broken Arrow Expressway Suite C • Tulsa, OK 74145 • Phone 918.664.8800 • Fax 918.664.8882

Order Date 4.3.17 Order No. _____ Ship Date _____ Employee _____ Page 1 of 2

SUPPLIES SERVICE DEMO LOANER TRIAL RENTAL PURCHASE LEASE EXCHANGE

CUSTOMER INFORMATION

INVOICING LOCATION				SHIP TO LOCATION			
NAME The City Of Sapulpa				NAME			
ADDRESS 425 East Dewey				ADDRESS			
SUITE		DEPT.		SUITE		DEPT.	
CITY Sapulpa	STATE OK	ZIP 74066		CITY	STATE	ZIP	
PHONE 918.224.3040		ATTN: Trish		PHONE		ATTN:	

PRODUCT INFORMATION

MAKE	MODEL	DESCRIPTION	SERIAL #	QUANTITY	UNIT PRICE	EXTENDED
Kyocera	TA-6501i	65 PPM MFP		1		
Kyocera	TA-6052ci	60 PPM Color MFP		1		
Kyocera	TA-5551i	55 PPM Color MFP		1		
Kyocera	TA-5500i	55 PPM MFP		12		
Kyocera	TA-5002i	50 PPM MFP		2		
Kyocera	TA-356ci	35 PPM Color MFP		1		
Sharp	MX-3110	31 PPM Color MFP		1		
Sharp	MX-C300	30 PM Color MFP		1		
Sharp	AR-M257	25 PPM MFP		1		

NOTES ALL parts, labor and supplies included except paper and staples. DIS will relieve the City of all remaining DLL copier lease obligations.	SUBTOTAL	Included
	TAX	In
	TOTAL	Lease

COPIER/DUPLICATOR SERVICE

FACSIMILE SERVICE

Zone	Cycle Quarterly	Start Date 4.3.17	Zone	Start Date / /
Type Account	Base Inv. \$3,435.00	End Date 4.3.22	Type Account	End Date / /
Plan	Copies Included 195k-B, 13.5k-C	Beg. Meter	Plan	Amount
Collective Separate	Overage 0.005-B, .055-C	End Meter	Cycle	Meter

GENERAL INFORMATION

LEASE / RENTAL	# MONTHS 60	TYPE	SEC. DEP.	MISC.
COST PER COPY	PAYMENT 2,327.00			Company
OTHER	TERMS \$1.00 out	ALLOWANCE	BILLINGS	Value

ACCEPTANCE

DIS _____ CUSTOMER **The City Of Sapulpa**
 NAME/TITLE _____ NAME/TITLE **X** _____ 4.3.17
 DATE _____ RECEIVED **Reg Green - Mayor**



Order Agreement

9300 Broken Arrow Expressway Suite C • Tulsa, OK 74145 • Phone 918.664.8800 • Fax 918.664.8882

Order Date 4.3.17 Order No. _____ Ship Date _____ Employee _____ Page 2 of 2

SUPPLIES SERVICE DEMO LOANER TRIAL RENTAL PURCHASE LEASE EXCHANGE

CUSTOMER INFORMATION

INVOICING LOCATION

SHIP TO LOCATION

NAME The City Of Sapulpa	NAME
ADDRESS 425 East Dewey	ADDRESS
SUITE _____ DEPT. _____	SUITE _____ DEPT. _____
CITY Sapulpa STATE OK ZIP 74066	CITY _____ STATE _____ ZIP _____
PHONE 918.224.3040 ATTN: Trish	PHONE _____ ATTN: _____

PRODUCT INFORMATION

MAKE	MODEL	DESCRIPTION	SERIAL #	QUANTITY	UNIT PRICE	EXTENDED
Kyocera	M3040	42 PPM MFP		1		
Kyocera	FS-1135	35 PPM MFP		25		
Kyocera	M6526	28 PPM Color MFP		8		
Kyocera	P2135	37 PPM Network Printer		16		
Kyocera	P6021	23 PPM Color Network Printer		8		

NOTES ALL parts, labor and supplies included except paper and staples.	SUBTOTAL	Included
	TAX	In
	TOTAL	Lease

COPIER/DUPLICATOR SERVICE

FACSIMILE SERVICE

Zone	Cycle Quarterly	Start Date 4.3.17	Zone	Start Date / /
Type Account	Base Inv.	End Date 4.3.22	Type Account	End Date / /
Plan	Copies Included 48k-B, 7.5k-C	Beg. Meter	Plan	Amount
Collective Separate	Overage 0.0125-B, .08-C	End Meter	Cycle	Meter

GENERAL INFORMATION

LEASE / RENTAL	# MONTHS	TYPE	SEC. DEP.	MISC.
COST PER COPY	PAYMENT			Company
OTHER	TERMS	ALLOWANCE	BILLINGS	Value

ACCEPTANCE

DIS _____	CUSTOMER The City Of Sapulpa
NAME/TITLE _____	NAME/TITLE _____ 4.3.17
DATE _____	RECEIVED Heg Green - Mayor

De Lage Landen Public Finance LLC

1111 Old Eagle School Road
Wayne, PA 19087

State and Local Government Lease-Purchase Agreement

PHONE: (800) 736-0220
FACSIMILE: (800) 700-4643

LESSEE	Full Legal Name CITY OF SAPULPA				Phone Number
	DBA Name (if any)				Purchase Order Requisition Number
	Billing Address 425 E DEWEY AVE	City SAPULPA	State OK	Zip 74066	Send Invoice to Attention of:

EQUIPMENT INFORMATION	Equipment Make	Model No.	Serial Number	Description (Attach Separate Schedule If Necessary)
				See Attachment 2
Equipment Location (if not same as above)		City	State	Zip

PAYMENT INFORMATION	Number of Lease Payments 60	Lease Payments: See Lease Payment Schedule Attached as Attachment 1
	Full Lease Term (in Months) 60	Payment Frequency <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Semiannually <input type="checkbox"/> Annually <input type="checkbox"/> Other _____
	End of Lease Option: S1	

BANK QUALIFICATION	By checking the box below, YOU hereby designate this Lease as a "qualified tax-exempt obligation" as defined in Section 265(b)(3)(B) of the Internal Revenue Code and represent that the aggregate face amount of all tax-exempt obligations (excluding private activity bonds other than qualified 501 (c)(3) bonds) issued or to be issued by YOU and YOUR subordinate entities during the calendar year in which WE fund this Lease is not reasonably expected to exceed \$10,000,000.
	<input type="checkbox"/> Bank Qualification Elected

TERMS AND CONDITIONS

Please read YOUR copy of this State and Local Government Lease-Purchase Agreement ("Lease") carefully and feel free to ask US any questions YOU may have about it. Words "YOU" and "YOUR" refer to the "Lessee" and the words "WE," "US" and "OUR" refer to De Lage Landen Public Finance LLC, its successors and assigns, as the "Lessor" of the Equipment.

1. **LEASE.** WE agree to lease to YOU and YOU agree to lease from US, the equipment listed above (and on any attached schedule) including all replacement parts, repairs, additions and accessories ("Equipment") on the terms and conditions of this Lease and on any attached schedule.

2. **TERM.** This Lease is effective on the date when the term of this Lease and YOUR obligation to pay rent commence, which date shall be the date that funds are advanced by US to YOU, the vendor of the Equipment or an escrow agent for the purpose of paying or reimbursing all or a portion of the cost of the Equipment (the "Commencement Date") and continues thereafter for an original term ("Original Term") ending at the end of YOUR budget year in effect on the Commencement Date and may be continued by YOU for additional one-year renewal terms ("Renewal Terms") coinciding with YOUR budget year up to the total number of months indicated above as the Full Lease Term; provided, however, that at the end of the Original Term and at the end of each Renewal Term until the Full Lease Term has been completed, YOU shall be deemed to have continued this Lease for the next Renewal Term unless YOU shall have terminated this Lease pursuant to Section 5 or Section 17. Lease Payments will be due as set forth on Attachment 1 until the balance of the Lease Payments and any additional Lease Payments or expenses chargeable to YOU under this Lease are paid in full. As set forth in the Lease Payment Schedule, a portion of each Lease Payment is paid as, and represents payment of, interest. YOUR obligation to pay the Lease Payments and YOUR other Lease obligations are absolute and unconditional and are not subject to cancellation, reduction, setoff or counterclaim except as provided in Section 5. THIS LEASE IS NON-CANCELABLE EXCEPT AS PROVIDED IN SECTION 5.

3. **LATE CHARGES.** If a Lease Payment is not made on the date when due, YOU will pay US a late charge at the rate of 18% per annum or the maximum amount permitted by law, whichever is less, from such date.

4. **CONTINUATION OF LEASE TERM.** YOU currently intend, subject to Section 5, to continue this Lease through the Full Lease Term and to pay the Lease Payments hereunder. YOU reasonably believe that legally available funds in an amount sufficient to make all Lease Payments during the Full Lease Term can be obtained. YOUR responsible financial officer shall do all things lawfully within his or her power to obtain and maintain funds from which the Lease Payments may be made, including making provision for the Lease Payments to the extent necessary in each proposed annual budget submitted for approval in accordance with YOUR applicable procedures and to exhaust all available reviews and appeals if that portion of the budget is not approved. Notwithstanding the foregoing, the decision whether to budget or appropriate funds and to extend this Lease for any Renewal Term is solely within the discretion of YOUR governing body.

5. **NONAPPROPRIATION.** YOU are obligated only to pay such Lease Payments under this Lease as may lawfully be made from funds budgeted and appropriated for that purpose during YOUR then current budget year. If YOU fail to appropriate or otherwise make available funds to pay the Lease Payments required to be paid in the next occurring Renewal Term, this Lease shall be deemed terminated at the end of the then current Original Term or Renewal Term. YOU agree to deliver written notice to US of such termination at least 90 days prior to the end of the then current Original Term or Renewal Term, but failure to give such notice shall not extend the term of this Lease beyond the then current Original Term or Renewal Term. If this Lease is terminated in accordance with this Section, YOU agree, at YOUR cost and expense, to peaceably deliver the Equipment to US at the location or locations specified by US.

6. **WARRANTIES.** WE are leasing the Equipment to YOU "AS-IS" and WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE. WE transfer to YOU, without recourse, for the term of this Lease all warranties, if any, made by the manufacturer. YOU ALSO ACKNOWLEDGE THAT NO ONE IS AUTHORIZED TO WAIVE OR CHANGE ANY TERM, PROVISION OR CONDITION OF THIS LEASE AND, EXCEPT FOR THE MANUFACTURER WARRANTIES, MAKE ANY REPRESENTATION OR WARRANTY ABOUT THIS LEASE OR THE EQUIPMENT. WE SHALL NOT BE LIABLE FOR SPECIAL, RESULTING OR CONSEQUENTIAL DAMAGES OR LOSS OF PROFIT OCCASIONED BY ANY BREACH OF WARRANTY OR REPRESENTATION OR RESULTING FROM THE USE OR PERFORMANCE OF THE EQUIPMENT. YOUR OBLIGATION TO PAY IN FULL ANY AMOUNT DUE UNDER THE LEASE WILL NOT BE AFFECTED BY ANY DISPUTE, CLAIM, COUNTERCLAIM, DEFENSE OR OTHER RIGHT WHICH YOU MAY HAVE OR ASSERT AGAINST THE SUPPLIER OR THE EQUIPMENT MANUFACTURER.

7. **DELIVERY AND ACCEPTANCE.** YOU ARE RESPONSIBLE, AT YOUR OWN COST, TO ARRANGE FOR THE DELIVERY AND INSTALLATION OF THE EQUIPMENT (UNLESS THOSE COSTS ARE INCLUDED IN THE COSTS OF THE EQUIPMENT TO US). IF REQUESTED, YOU WILL SIGN A SEPARATE EQUIPMENT DELIVERY AND ACCEPTANCE CERTIFICATE. WE MAY AT OUR DISCRETION CONFIRM BY TELEPHONE THAT YOU HAVE ACCEPTED THE EQUIPMENT AND THAT TELEPHONE VERIFICATION OF YOUR ACCEPTANCE OF THE EQUIPMENT SHALL HAVE THE SAME EFFECT AS A SIGNED DELIVERY AND ACCEPTANCE CERTIFICATE.

(Terms and Conditions continued on the reverse side of this Lease.)

LESSEE SIGNATURE	YOU agree to all of the Terms and Conditions contained in both sides of this Lease, and in any attachments to same (all of which are included by reference) and become part of this Lease. YOU acknowledge to have read and agreed to all the Terms and Conditions.	
	You agree that this is a non-cancelable lease. The Equipment is: <input checked="" type="checkbox"/> NEW <input type="checkbox"/> USED	
	Signature	Date
	Title MAYOR	
	Print Name REG GREEN	
	Legal Name of Corporation CITY OF SAPULPA (LEASE MUST BE SIGNED BY AUTHORIZED OFFICIAL OF LESSEE)	

LESSOR	Lessor Signature	Date
	Print Name	
	Title	
	For DE LAGE LANDEN PUBLIC FINANCE LLC	
	Lease Number PUB 16582	
	Lease Date March 22 , 2017	
	Vendor I.D. Number K6024	

8. TITLE, PERSONAL PROPERTY, LOCATION, INSPECTION, NO MODIFICATIONS OR ALTERATIONS. YOU have title to the Equipment; provided that title to the Equipment will immediately and without any action by YOU vest in US, and YOU shall immediately surrender possession of the Equipment to US, (a) upon any termination of this Lease other than termination pursuant to Section 17 or (b) if YOU are in default of this Lease. It is the intent of the parties hereto that any transfer of title to US pursuant to this Section shall occur automatically without the necessity of any bill of sale, certificate of title or other instrument of conveyance. YOU shall, nevertheless, execute and deliver any such instruments as WE may request to evidence such transfer. As security for YOUR obligations hereunder, WE retain a security interest in the Equipment and all proceeds thereof. YOU have the right to use the Equipment during the term of this Lease, except as otherwise expressly set forth in this Lease. Although the Equipment may become attached to real estate, it remains personal property. YOU agree not to alter or modify the Equipment or permit a lien to be placed upon the Equipment or to remove the Equipment without OUR prior written consent. If WE feel it is necessary, YOU agree to provide US with waivers of interest or liens from anyone claiming any interest in the real estate on which any items of Equipment is located. WE also have the right, at reasonable times, to inspect the Equipment.

9. MAINTENANCE. YOU are required, at YOUR own cost and expense, to keep the Equipment in good repair, condition and working order, except for ordinary wear and tear, and YOU will supply all parts and servicing required. All replacement parts used or installed and repairs made to the Equipment will become OUR property.

YOU ACKNOWLEDGE THAT WE ARE NOT RESPONSIBLE FOR PROVIDING ANY REQUIRED MAINTENANCE AND/OR SERVICE FOR THE EQUIPMENT. YOU WILL MAKE ALL CLAIMS FOR SERVICE AND/OR MAINTENANCE SOLELY TO THE SUPPLIER AND/OR MANUFACTURER AND SUCH CLAIMS WILL NOT AFFECT YOUR OBLIGATION TO MAKE ALL REQUIRED LEASE PAYMENTS.

10. ASSIGNMENT. YOU AGREE NOT TO TRANSFER, SELL, SUBLEASE, ASSIGN, PLEDGE OR ENCUMBER EITHER THE EQUIPMENT OR ANY RIGHTS UNDER THIS LEASE WITHOUT OUR PRIOR WRITTEN CONSENT. YOU agree that WE may sell, assign or transfer this Lease and, if WE do, the new owner will have the same rights and benefits that WE now have and will not have to perform any of OUR obligations and the rights of the new owner will not be subject to any claims, counterclaims, defenses or set-offs that YOU may have against US. YOU hereby appoint Municipal Registrar Services (the "Registrar") as YOUR agent for the purpose of maintaining a written record of each assignment in form necessary to comply with Section 149(a) of the Internal Revenue Code of 1986, as amended. No such assignment shall be binding on YOU until the Registrar has received written notice from the assignor of the name and address of the assignee.

11. LOSS OR DAMAGE. YOU are responsible for the risk of loss or destruction of, or damage to the Equipment. No such loss or damage relieves YOU from any obligation under this Lease. If any of the Equipment is damaged by fire or other casualty or title to, or the temporary use of, any of the Equipment is taken under the exercise of the power of eminent domain, the net proceeds ("Net Proceeds") of any insurance claim or condemnation award will be applied to the prompt replacement, repair, restoration, modification or improvement of that Equipment, unless YOU have exercised YOUR option to purchase the Equipment pursuant to Section 17. Any balance of the Net Proceeds remaining after such work has been completed shall be paid to YOU.

12. INDEMNITY. WE are not responsible for any losses or injuries caused by the manufacture, acquisition, delivery, installation, ownership, use, lease, possession, maintenance, operation or rejection of the Equipment or defects in the Equipment. To the extent permitted by law, YOU agree to reimburse US for and to defend US against any claim for losses or injuries relating to the Equipment. This indemnity will continue even after the termination of this Lease.

13. TAXES. YOU agree to pay all applicable license and registration fees, sale and use taxes, personal property taxes and all other taxes and charges, relating to the ownership, leasing, rental, sale, purchase, possession or use of the Equipment (except those based on OUR net income). YOU agree that if WE pay any taxes or charges, YOU will reimburse US for all such payments and will pay US interest and a late charge (as calculated in Section 3) on such payments with the next Lease Payment, plus a fee for OUR collecting and administering any taxes, assessments or fees and remitting them to the appropriate authorities.

14. INSURANCE. During the term of this Lease, YOU will keep the Equipment insured against all risks of loss or damage in an amount not less than the replacement cost of the Equipment, without deductible and without co-insurance. YOU will also obtain and maintain for the term of this Lease, comprehensive public liability insurance covering both personal injury and property damage of at least \$100,000 per person and \$300,000 per occurrence or bodily injury and \$50,000 for property damage. WE will be the sole named loss payee on the property insurance and named as an additional insured on the public liability insurance. YOU will pay all premiums for such insurance and must deliver proof of insurance coverage satisfactory to US. If YOU do not provide such insurance, YOU agree that WE have the right, but not the obligation, to obtain such insurance and add an insurance fee to the amount due from you, on which we make a profit.

15. DEFAULT. Subject to Section 5, YOU are in default of this Lease if any of the following occurs: (a) YOU fail to pay any Lease Payment or other sum when due; (b) YOU breach any warranty or other obligation under this Lease, or any other agreement with US, (c) YOU become insolvent or unable to pay YOUR debts when due, YOU make an assignment for the benefit of creditors or YOU undergo a substantial deterioration in YOUR financial condition, or (d) YOU file or have filed against YOU a petition for liquidation, reorganization, adjustment of debt or similar relief under the Federal Bankruptcy Code or any other present or future federal or state bankruptcy or insolvency law, or a trustee, receiver or liquidator is appointed for YOU or a substantial part of YOUR assets.

16. REMEDIES. WE have the following remedies if YOU are in default of this Lease: WE may declare the entire balance of the unpaid Lease Payments for the then current Original Term or Renewal Term immediately due and payable; sue for and receive all Lease Payments and any other payments then accrued or accelerated under this Lease; charge YOU interest on all monies due US at the rate of eighteen percent (18%) per year from the date of default until paid, but in no event more than the maximum rate permitted by law; charge YOU a return-check or non-sufficient funds charge ("NSF Charge") of \$25.00 for a check that is returned for any reason; and require that YOU return the Equipment to US and, if YOU fail to return the Equipment, enter upon the premises peaceably with or without legal process where the Equipment is located and repossess the Equipment. Such return or repossession of the Equipment will not constitute a termination of this Lease unless WE expressly notify YOU in writing. If the Equipment is returned or repossessed by US and unless WE have terminated this Lease, WE will sell or re-rent the Equipment to any persons with any terms WE determine, at one or more public or private sales, with or without notice to YOU, and apply the net proceeds after deducting the costs and expenses of such sale or re-rent, to YOUR obligations with YOU remaining liable for any deficiency and with any excess over the amounts described in this Section plus the then applicable Purchase Price to be paid to YOU.

YOU are also required to pay (i) all expenses incurred by US in connection with the enforcement of any remedies, including all expenses of repossessing, storing, shipping, repairing and selling the Equipment, and (ii) reasonable attorneys' fees.

17. PURCHASE OPTION. Provided YOU are not in default, YOU shall have the option to purchase all but not less than all of the Equipment (a) on the date the last Lease Payment is due (assuming this Lease is renewed at the end of the Original Term and each Renewal Term), if this Lease is still in effect on that day, upon payment in full of Lease Payments and all other amounts then due and the payment of One Dollar to US; (b) on the last day of the Original Term or any Renewal Term then in effect, upon

at least 60 days' prior written notice to US and payment in full to US of the Lease Payments and all other amounts then due plus the then applicable Purchase Price set forth on the Lease Payment Schedule; or (c) if substantial damage to or destruction or condemnation of substantially all of the Equipment has occurred, on the day specified in YOUR written notice to US of YOUR exercise of the purchase option upon at least 60 days' prior notice to US and payment in full to US of the Lease Payments and all other amounts then due plus the then applicable Purchase Price set forth on the Lease Payment Schedule.

18. REPRESENTATIONS AND WARRANTIES. YOU warrant and represent as follows: (a) YOU are a public body corporate and politic duly organized and existing under the constitution and laws of YOUR State with full power and authority to enter into this Lease and the transactions contemplated hereby and to perform all of YOUR obligations hereunder; (b) YOU have duly authorized the execution and delivery of this Lease by proper action by YOUR governing body at a meeting duly called, regularly convened and attended throughout by the requisite majority of the members thereof or by other appropriate official approval, and all requirements have been met and procedures have occurred in order to ensure the validity and enforceability of this Lease; (c) YOU have complied with such public bidding requirements as may be applicable to this Lease and the acquisition by YOU of the Equipment; (d) all authorizations, consents and approvals of governmental bodies or agencies required in connection with the execution and delivery by YOU of this Lease or in connection with the carrying out by YOU of YOUR obligations hereunder have been obtained; (e) this Lease constitutes the legal, valid and binding obligation of YOU enforceable in accordance with its terms, except to the extent limited by applicable bankruptcy, insolvency, reorganization or other laws affecting creditors' rights generally; (f) YOU have, in accordance with the requirements of law, fully budgeted and appropriated sufficient funds for the current budget year to make the Lease Payments scheduled to come due during the current budget year and to meet YOUR other obligations under this Lease for the current budget year, and those funds have not been expended for other purposes; (g) the Equipment is essential to YOUR functions or to the services YOU provide to YOUR citizens, YOU have an immediate need for the Equipment and expect to make immediate use of the Equipment, YOUR need for the Equipment is not temporary and YOU do not expect the need for any item of the Equipment to diminish in the foreseeable future, including the Full Lease Term, and the Equipment will be used by YOU only for the purpose of performing one or more of YOUR governmental or proprietary functions consistent with the permissible scope of YOUR authority and will not be used in the trade or business of any other entity or person; and (h) YOU have never failed to appropriate or otherwise make available funds sufficient to pay rental or other payments coming due under any lease purchase, installment sale or other similar agreement.

19. UCC FILINGS AND FINANCIAL STATEMENTS. YOU authorize US to file a financing statement with respect to the Equipment. If WE feel it is necessary, YOU agree to submit financial statements (audited if available) on a quarterly basis.

20. UCC - ARTICLE 2A PROVISIONS. YOU agree that this Lease is a Finance Lease as that term is defined in Article 2A of the Uniform Commercial Code ("UCC"). YOU acknowledge that WE have given YOU the name of the Supplier of the Equipment. WE hereby notify YOU that YOU may have rights under the contract with the Supplier and YOU may contact the Supplier for a description of any rights or warranties that YOU may have under this supply contract. YOU also waive any and all rights and remedies granted YOU under Sections 2A-508 through 2A-522 of the UCC.

21. TAX EXEMPTION. YOU will comply with all applicable provisions of the Internal Revenue Code of 1986, as amended, including without limitation Sections 103 and 148 thereof, and the applicable regulations thereunder to maintain the exclusion of the interest portion of the Lease Payments from gross income for purposes of federal income taxation.

22. BANK QUALIFICATION. If YOU checked the "Bank Qualification Elected" box on the front page of this Lease YOU and all YOUR subordinate entities will not issue in excess of \$10,000,000 of qualified tax-exempt obligations (including this Lease but excluding private activity bonds other than qualified 501(c)(3) bonds) during the calendar year in which WE fund this Lease without first obtaining an opinion of nationally recognized counsel in the area of tax-exempt municipal obligations acceptable to US that the designation of this Lease as a "qualified tax-exempt obligation" will not be adversely affected.

23. CHOICE OF LAW; JURY TRIAL WAIVER. This Lease shall be governed and construed in accordance with the laws of the state where YOU are located. To the extent permitted by law, YOU agree to waive YOUR rights to a trial by jury.

24. ENTIRE AGREEMENT; SEVERABILITY; WAIVERS. This Lease contains the entire agreement and understanding. No agreements or understandings are binding on the parties unless set forth in writing and signed by the parties. Any provision of this Lease which for any reason may be held unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective without invalidating the remaining provisions of this Lease. THIS LEASE IS NOT INTENDED FOR TRANSACTIONS WITH AN EQUIPMENT COST OF LESS THAN \$1,000.

25. FACSIMILE DOCUMENTATION. YOU agree that a facsimile copy of this Lease with facsimile signatures may be treated as an original and will be admissible as evidence of this Lease.

OKLAHOMA ADDENDUM TO STATE AND LOCAL GOVERNMENT LEASE-PURCHASE AGREEMENT

LESSOR: **DE LAGE LANDEN PUBLIC FINANCE LLC**

LESSEE: CITY OF SAPULPA

LEASE NUMBER: PUB 16582

LEASE DATE: March 22, 2017

This Addendum is hereby incorporated in and is hereby made a part of the above-referenced State and Local Government Lease-Purchase Agreement (together with all Exhibits and Attachments and this Addendum, the "Lease"). Words "YOU" and "YOUR" refer to the "Lessee" and the words "WE," "US" and "OUR" refer to De Lage Landen Public Finance LLC, its successors and assigns, as the "Lessor" of the Equipment. Lessor and Lessee hereby agree that capitalized terms used herein and not otherwise defined herein shall have the terms assigned to such terms in the Lease and that the following changes and additions shall be made to the Lease:

1. Section 2 of the Lease is hereby deleted and the following Section 2 is hereby inserted in lieu thereof:

2. TERM. This Lease is effective on the date that it is accepted and signed by US (the "Commencement Date") and continues thereafter for an original term ("Original Term") ending at the end of YOUR budget year in effect on the Commencement Date and may be continued by mutual ratification of YOU and US for additional one-year renewal terms ("Renewal Terms") coinciding with YOUR budget year up to the total number of months indicated above as the Full Lease Term. This Lease shall terminate at the end of the then current Original Term or any Renewal Term unless this Lease is renewed by mutual ratification of YOU and US in accordance with the provisions of 62 O.S. Section 430.1 and, if YOU are a school district, 70 O.S. Section 5-117(B). YOU shall deliver written notice to US of YOUR ratification of or failure to ratify this Lease at least 90 days prior to the end of each Renewal Term. WE hereby ratify the continuation of this Lease through the Full Lease Term. Lease payments will be due as set forth on Attachment 1 until the balance of the Lease Payments and any additional Lease Payments or expenses chargeable to YOU under this Lease are paid in full. As set forth in the Lease Payment Schedule, a portion of each Lease Payment is paid as, and represents payment of, interest. YOUR obligation to pay the Lease Payments and YOUR other Lease obligations are absolute and unconditional and are not subject to cancellation, reduction, setoff or counterclaim except as provided in Section 5. THIS LEASE IS NON-CANCELABLE EXCEPT AS PROVIDED IN SECTION 5.

2. Section 4 of the Lease is hereby deleted and the following Section 4 is hereby inserted in lieu thereof:

4. CONTINUATION OF LEASE TERM. YOU currently intend, subject to Section 5, to continue this Lease through the Full Lease Term and to pay Lease Payments hereunder. YOU reasonably believe that legally available funds in an amount sufficient to make all Lease Payments during the Full Lease Term can be obtained. Notwithstanding the foregoing, the decision whether to budget or appropriate funds and to ratify this Lease for any Renewal Term is solely within the discretion of YOUR governing body.

3. Section 5 of the Lease is hereby deleted and the following Section 5 is hereby inserted in lieu thereof:

5. NONRATIFICATION. YOU are obligated only to pay such Lease Payments under this Lease as may lawfully be made from funds budgeted and appropriated for that purpose during YOUR then current budget year. If YOU fail to ratify this Lease for the Renewal Term following the then current Original Term or Renewal Term, this Lease shall be deemed terminated at the end of the then current Original Term or Renewal Term. YOU agree to deliver notice to US of YOUR ratification or termination of this Lease at least 90 days prior to the end of the then current Original Term or Renewal Term. Failure to give notice of such termination will not extend the Lease Term beyond such Original Term or Renewal Term. If this Lease is terminated in accordance with this Section, YOU agree, at YOUR cost and expense, to peaceably deliver the Equipment to US at the location or locations specified by US.

4. Section 8 of the Lease is hereby deleted and the following Section 8 is hereby inserted in lieu thereof:

8. TITLE, PERSONAL PROPERTY, LOCATION, INSPECTION, NO MODIFICATIONS OR ALTERATIONS. During the term of this Lease, title to the Equipment shall be retained by US, except for those modifications that YOU add to the Equipment that can be removed without damaging the Equipment. YOU shall not have any right, title or interest in the Equipment except as expressly set forth in this Lease. Upon the occurrence of an Event of Default or nonratification as set forth in Section 5, with respect to any Lease, YOU will surrender possession of the Equipment to US. Upon YOUR exercise of the purchase option pursuant to Section 17 or payment in full of all Lease Payments under this Lease, title to the Equipment shall immediately and without further action by US vest in YOU, AS IS, WHERE IS, without warranty, express or implied, free and clear of any claim by or through US. It is the intent of the parties hereto that any transfer of title to Lessee pursuant to this Section will occur automatically without the necessity of any certificate of title or other instrument of conveyance. WE will, nevertheless, execute and deliver a bill of sale or other evidence of such transfer as YOU may request. YOU will, nevertheless, execute and deliver any such instruments as WE may request to evidence such transfer. YOU have the right to use the Equipment during the term of this Lease, except as otherwise expressly set forth in this Lease. Although the Equipment may become attached to real estate, it remains personal property. YOU agree not to alter or modify the Equipment or permit a lien to be placed upon the Equipment or to remove the Equipment without OUR prior written consent. If WE feel it is necessary, YOU agree to provide US with waivers of interest or liens from anyone claiming any interest in the real estate on which any items of Equipment is located. WE also have the right, at reasonable times, to inspect the Equipment.

5. Section 13 of the Lease is hereby amended by adding the following sentence to the end of such Section:

WE agree that WE will not file any report or rendition including the Equipment as taxable personal property of OURS for purposes of ad valorem taxation.

6. Section 17 of the Lease is hereby amended by adding the following sentences to the end of such Section:

The initial Purchase Price of the Equipment is \$ _____. Upon the exercise of the option to purchase set forth above, title to the Equipment shall vest in YOU, free and clear of any claim by or through US, as evidenced by OUR delivery to YOU of a bill of sale or other appropriate instrument conveying title to the Equipment to YOU.

Except as specifically set forth in this Addendum, all terms and conditions contained in the Lease will remain in full force and effect and are hereby ratified and confirmed.

LESSEE SIGNATURE	Legal Name of Lessee <u>CITY OF SAPULPA</u>
	Signature _____ Date <u>4-3-17</u>
	Print Name <u>REG GREEN</u>
	Title <u>MAYOR</u>
(LEASE MUST BE SIGNED BY AUTHORIZED OFFICIAL OF LESSEE)	

LESSOR SIGNATURE	Name of Lessor <u>DE LAGE LANDEN PUBLIC FINANCE LLC</u>
	Lessor Signature _____ Date _____
	Print Name _____
	Title _____
	Lease Number <u>PUB 16582</u>

10PFDOC162v2

ATTACHMENT 1

STATE AND LOCAL GOVERNMENT LEASE-PURCHASE AGREEMENT

Lease Payment Schedule

LESSOR: DE LAGE LANDEN PUBLIC FINANCE LLC

LESSEE: CITY OF SAPULPA

LEASE NUMBER: PUB 16582

LEASE DATE: March 22, 2017

Lease Payments are due on each periodic anniversary of the Commencement Date that occurs during the Full Lease Term until all of the payments set forth below have been received by US. The period for each periodic anniversary is monthly, as specified in the Payment Frequency box of this Lease. If the Commencement Date occurs on the 29th, 30th or 31st day of any month, the periodic anniversary will be deemed to occur on the 1st day of the month, commencing on the 1st day of the second succeeding month after the month of such Commencement Date.

Payment Number	Rental Payment	Interest Portion	Principal Portion	Balance	Purchase Price
Loan	0	0.00	0.00	126,477.86	-
1	2,327.00	417.38	1,909.62	124,568.24	128,305.29
2	2,327.00	411.08	1,915.92	122,652.32	126,331.89
3	2,327.00	404.75	1,922.25	120,730.07	124,351.97
4	2,327.00	398.41	1,928.59	118,801.48	122,365.52
5	2,327.00	392.04	1,934.96	116,866.52	120,372.52
6	2,327.00	385.66	1,941.34	114,925.18	118,372.94
7	2,327.00	379.25	1,947.75	112,977.43	116,366.75
8	2,327.00	372.83	1,954.17	111,023.26	114,353.96
9	2,327.00	366.38	1,960.62	109,062.64	112,334.52
10	2,327.00	359.91	1,967.09	107,095.55	110,308.42
11	2,327.00	353.42	1,973.58	105,121.97	108,275.63
12	2,327.00	346.90	1,980.10	103,141.87	106,236.13
13	2,327.00	340.37	1,986.63	101,155.24	104,189.90
14	2,327.00	333.81	1,993.19	99,162.05	102,136.91
15	2,327.00	327.23	1,999.77	97,162.28	100,077.15
16	2,327.00	320.64	2,006.36	95,155.92	98,010.60
17	2,327.00	314.01	2,012.99	93,142.93	95,937.22
18	2,327.00	307.37	2,019.63	91,123.30	93,857.00
19	2,327.00	300.71	2,026.29	89,097.01	91,769.92
20	2,327.00	294.02	2,032.98	87,064.03	89,675.95
21	2,327.00	287.31	2,039.69	85,024.34	87,575.07
22	2,327.00	280.58	2,046.42	82,977.92	85,467.26
23	2,327.00	273.83	2,053.17	80,924.75	83,352.49
24	2,327.00	267.05	2,059.95	78,864.80	81,230.74
25	2,327.00	260.25	2,066.75	76,798.05	79,101.99
26	2,327.00	253.43	2,073.57	74,724.48	76,966.21
27	2,327.00	246.59	2,080.41	72,644.07	74,823.39
28	2,327.00	239.73	2,087.27	70,556.80	72,673.50
29	2,327.00	232.84	2,094.16	68,462.64	70,516.52
30	2,327.00	225.93	2,101.07	66,361.57	68,352.42
31	2,327.00	218.99	2,108.01	64,253.56	66,181.17
32	2,327.00	212.04	2,114.96	62,138.60	64,002.76
33	2,327.00	205.06	2,121.94	60,016.66	61,817.16
34	2,327.00	198.05	2,128.95	57,887.71	59,624.34
35	2,327.00	191.03	2,135.97	55,751.74	57,424.29
36	2,327.00	183.98	2,143.02	53,608.72	55,216.98

Sales tax of \$0.00 is included in the financed amount shown above.

Lessee Signature: REG GREEN Date: 4-3-17
 Print Name: _____ Title: Mayor

ATTACHMENT 1

STATE AND LOCAL GOVERNMENT LEASE-PURCHASE AGREEMENT

Lease Payment Schedule

LESSOR: DE LAGE LANDEN PUBLIC FINANCE LLC

LESSEE: CITY OF SAPULPA

LEASE NUMBER: PUB 16582

LEASE DATE: March 22, 2017

Lease Payments are due on each periodic anniversary of the Commencement Date that occurs during the Full Lease Term until all of the payments set forth below have been received by US. The period for each periodic anniversary is monthly, as specified in the Payment Frequency box of this Lease. If the Commencement Date occurs on the 29th, 30th or 31st day of any month, the periodic anniversary will be deemed to occur on the 1st day of the month, commencing on the 1st day of the second succeeding month after the month of such Commencement Date.

Payment Number	Rental Payment	Interest Portion	Principal Portion	Balance	Purchase Price
37	2,327.00	176.91	2,150.09	51,458.63	53,002.39
38	2,327.00	169.81	2,157.19	49,301.44	50,780.48
39	2,327.00	162.69	2,164.31	47,137.13	48,551.24
40	2,327.00	155.55	2,171.45	44,965.68	46,314.65
41	2,327.00	148.39	2,178.61	42,787.07	44,070.68
42	2,327.00	141.20	2,185.80	40,601.27	41,819.31
43	2,327.00	133.98	2,193.02	38,408.25	39,560.50
44	2,327.00	126.75	2,200.25	36,208.00	37,294.24
45	2,327.00	119.49	2,207.51	34,000.49	35,020.50
46	2,327.00	112.20	2,214.80	31,785.69	32,739.26
47	2,327.00	104.89	2,222.11	29,563.58	30,450.49
48	2,327.00	97.56	2,229.44	27,334.14	28,154.16
49	2,327.00	90.20	2,236.80	25,097.34	25,850.26
50	2,327.00	82.82	2,244.18	22,853.16	23,538.75
51	2,327.00	75.42	2,251.58	20,601.58	21,219.63
52	2,327.00	67.99	2,259.01	18,342.57	18,892.85
53	2,327.00	60.53	2,266.47	16,076.10	16,558.38
54	2,327.00	53.05	2,273.95	13,802.15	14,216.21
55	2,327.00	45.55	2,281.45	11,520.70	11,866.32
56	2,327.00	38.02	2,288.98	9,231.72	9,508.67
57	2,327.00	30.46	2,296.54	6,935.18	7,143.24
58	2,327.00	22.89	2,304.11	4,631.07	4,770.00
59	2,327.00	15.28	2,311.72	2,319.35	2,388.93
60	2,327.00	7.65	2,319.35	0.00	0.00
Grand Totals	139,620.00	13,142.14	126,477.86		

Lessee Signature: REG GREEN Date: 4-3-17
Print Name: REG GREEN Title: MAYOR

12PFDOC224

ATTACHMENT 2

STATE AND LOCAL GOVERNMENT LEASE-PURCHASE AGREEMENT EQUIPMENT DESCRIPTION

LESSOR: DE LAGE LANDEN PUBLIC FINANCE LLC

LESSEE: CITY OF SAPULPA

LEASE NUMBER: PUB 16582

LEASE DATE: March 22, 2017

Quantity	Description/Serial No./Model No.	Location
1	NEW KYOCERA TA-6052ci COPIER WITH ATTACHMENTS S/N: _____	
1	NEW KYOCERA TA-6501i COPIERS WITH ATTACHMENTS S/N: _____	
1	NEW KYOCERA TA-5551ci COPIER WITH ATTACHMENTS S/N: _____	
<u>2</u>	NEW KYOCERA TA-5002i COPIER WITH ATTACHMENTS S/N: _____	
1	NEW KYOCERA TA-356ci COPIER WITH ATTACHMENTS S/N: _____	

LESSEE Signature: _____ Date: 4-3-17

Print Name: REG GREEN Title: MAYOR

BILLING INFORMATION

PLEASE COMPLETE THIS FORM AND RETURN WITH DOCUMENTS

In order for DE LAGE LANDEN PUBLIC FINANCE LLC to properly bill and credit your account, it is necessary that you complete this form and return it with the signed documents.

Billing Name: CITY OF SAPULPA

If you would like your invoices emailed to you in place of regular mail, please provide an email address(es) below:

***YOUR INVOICES WILL BE EMAILED FROM INVOICEDELIVERY@PAYEREXPRESS.COM**

Subject line will read: Your Lease Direct Invoice is ready to view online!

Billing Address: 425 E. DENNEY AVE

SAPULPA OK 74066

Attention: PAM VAN

Telephone Number: 918-224-3040

FEDERAL ID#: 73-6005413

SPECIAL INSTRUCTIONS

Do you require a Purchase Order Number on the invoice? If yes, please provide PO# _____.

YES NO

Is a new purchase order required for each new fiscal period?

YES NO

If yes, provide month/year PO expires _____

Are you sales tax exempt? If yes, please attach a copy of exempt certificate or direct pay permit.

YES NO

Do you require any special information to establish a vendor number for _____?

YES NO

If yes, please advise: _____

Additional Comments: _____

CONTACT INFORMATION AND QUESTIONNAIRE FOR FORM 8038-G FILINGS (required for all State and Local Government transactions)

Contact Name: PAM VAN

Title: FIN DIR.

Contact Address: 425 E. DENNEY AVE

Contact Telephone Number: 918-224-3040

Email Address: _____

Written Tax Compliance Procedures

The IRS Form 8038-G asks specific questions about whether written procedures exist with regard to compliance with the federal tax requirements for tax-exempt obligations. Please answer the following questions to help us complete the form correctly prior to your signature. **Please note that your answers to these questions will not impact the terms or conditions of the subject transaction:**

1. Has the Lessee established written procedures designed to monitor compliance with federal tax restrictions for the term of the lease? Among other matters, the written procedures should identify a particular individual within Lessee's organization to monitor compliance with the federal tax requirements related to use of the financed assets and describe actions to be taken in the event failure to comply with federal tax restrictions is contemplated or discovered.

YES NO If YES, please attach/provide a copy.

Answer the following question only if proceeds of the current financing will be funded to an ESCROW Account.

The IRS Form 8038-G asks specific questions about written procedures to monitor the yield on the investment of gross proceeds of tax-exempt obligations and, as necessary, make payments of arbitrage rebate earned to the United States.

2. Has the Lessee established written procedures to monitor the yield on the investment of proceeds of the Lease on deposit in an escrow account or similar fund prior to being spent and to ensure that any positive arbitrage rebate earned is paid to the United States?

YES NO If YES, please attach/provide a copy.

If you have further questions, please consult your regular bond or legal counsel.

De Lage Landen Public Finance LLC

1111 Old Eagle School Road
Wayne, PA 19087

ACCEPTANCE CERTIFICATE

Ladies and Gentlemen:

Re: State and Local Government Lease Purchase Agreement dated as of March 22, 2017, between **De Lage Landen Public Finance LLC**, as Lessor, and CITY OF SAPULPA, as Lessee.

In accordance with the State and Local Government Lease Purchase Agreement (the "Agreement"), the undersigned Lessee hereby certifies and represents to, and agrees with Lessor as follows:

1. All of the Equipment (as such term is defined in the Agreement) has been delivered, installed and accepted on the date hereof.
2. Lessee has conducted such inspection and/or testing of the Equipment as it deems necessary and appropriate and hereby acknowledges that it accepts the Equipment for all purposes.
3. Lessee is currently maintaining the insurance coverage required by **Section 14** of the Agreement.
4. No event or condition that constitutes, or with notice or lapse of time, or both, would constitute, an Event of Default (as defined in the Agreement) exists at the date hereof.

(SEAL)

LESSEE SIGNATURE	Lessee CITY OF SAPULPA
	Signature _____ Date <u>4-4-17</u>
	Print Name <u>REG GREEN</u>
	Title <u>MAYOR</u>

07PFDOC055v1

This is a multi-state form. Not all states allow all exemptions listed on this form. Purchasers are responsible for knowing if they qualify to claim exemption from tax in the state that would otherwise be due tax on this sale. The seller may be required to provide this exemption certificate (or the data elements required on the form) to a state that would otherwise be due tax on this sale.

The purchaser will be held liable for any tax and interest, and possibly civil and criminal penalties imposed by the member state, if the purchaser is not eligible to claim this exemption. A seller may not accept a certificate of exemption for an entity-based exemption on a sale made at a location operated by the seller within the designated state if the state does not allow such an entity-based exemption.

1. Check if you are attaching the Multi-state Supplemental form.
 If not, enter the two-letter postal abbreviation for the state under whose laws you are claiming exemption.
2. Check if this certificate is for a single purchase and enter the related invoice/purchase order # _____.

3. **Please print**

Name of purchaser			
City Of Sapulpa			
Business Address	City	State	Zip Code
425 East Dewey Ave	Sapulpa	OK	74066
Purchaser's Tax ID Number	State of Issue	Country of Issue	
If no Tax ID Number Enter one of the following:	FEIN	Driver's License Number/State Issued ID Number	Foreign diplomat number
	73-6005413	State of Issue: Number	
Name of seller from whom you are purchasing, leasing or renting			
De Lage Landen			
Seller's address	City	State	Zip code
1111 Old Eagle School Road	Wayne	PA	19087

4. **Type of business.** Circle the number that describes your business

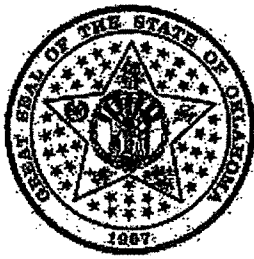
- | | |
|---|---------------------------------------|
| 01 Accommodation and food services | 11 Transportation and warehousing |
| 02 Agricultural, forestry, fishing, hunting | 12 Utilities |
| 03 Construction | 13 Wholesale trade |
| 04 Finance and insurance | 14 Business services |
| 05 Information, publishing and communications | 15 Professional services |
| 06 Manufacturing | 16 Education and health-care services |
| 07 Mining | 17 Nonprofit organization |
| 08 Real estate | 18 Government |
| 09 Rental and leasing | 19 Not a business |
| 10 Retail trade | 20 Other (explain) _____ |

5. **Reason for exemption.** Circle the letter that identifies the reason for the exemption.

- | | |
|--|---|
| A Federal government (department) _____ | H Agricultural production # _____ |
| B State or local government (name) <u>Oklahoma</u> | I Industrial production/manufacturing # _____ |
| C Tribal government (name) _____ | J Direct pay permit # _____ |
| D Foreign diplomat # _____ | K Direct mail # _____ |
| E Charitable organization # _____ | L Other (explain) _____ |
| F Religious or educational organization # _____ | |
| G Resale # _____ | |

6. **Sign here.** I declare that the information on this certificate is correct and complete to the best of my knowledge and belief.

Signature of Authorized Purchaser	Print Name Here	Title	Date
Reg Green	Mayor		4.3.17



Oklahoma Tax Commission

www.tax.ok.gov

Date Issued: February 14, 2014
Letter ID: L0715858432
Taxpayer ID: **-***5413



CITY OF SAPULPA
PO BOX 1130
SAPULPA OK 74067-1130

TBS

Oklahoma Sales Tax Exemption Permit Municipal Government

County CREEK

Non-Transferable

68 Oklahoma Statutes 2002 Supp., Section 1356(1): Sale of tangible personal property or services to the United States Government or to the State of Oklahoma, any political subdivision of this state or any agency of a political subdivision of this state are hereby exempted from the tax levied by this article.

Permit Number

EXM-10059126-12

Business Location	Industry Code	City Code	Permit Effective	Permit Expires
CITY OF SAPULPA 425 E DEWEY AVE SAPULPA OK 74066-4303	921190	1931	February 14, 2014	NON-EXPIRING

Thomas Kemp Jr., Chairman
Jerry Johnson, Vice-Chairman
Dawn Cash, Secretary-Member



Oklahoma's Most Connected City
425 EAST DEWEY AVENUE
P.O. BOX 1130•SAPULPA, OK 74067

AGENDA ITEM

Informational Items 12.A.

City Council Regular

Meeting Date: April 3, 2017

Submitted By: Anna Jo Fife, City Manager Assistant

Department: City Manager

SUBJECT:

Project Status Report from Tetra Tech regarding various City and Authority Projects.

RECOMENDATION:

SUMMARY:

Attachments

status rpt tt

Issue: Microsoft Edge is default PDF owner after upgrading to Windows 10 Threshold 2

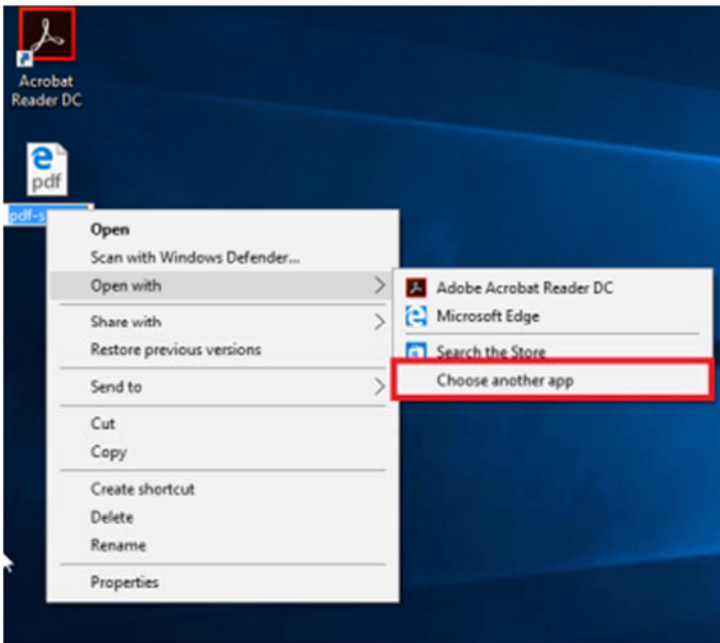
After you upgrade to Windows 10 Threshold 2, Microsoft Edge becomes the default PDF owner, even though Acrobat Reader/Adobe Acrobat was the owner before the upgrade.

Or, on Windows 10 Threshold 2, after a fresh install of Acrobat Reader or Adobe Acrobat, the default PDF owner is still Microsoft Edge.

Solution

Follow the steps below to provide ownership to Acrobat Reader/Adobe Acrobat manually.

1. Right-click the thumbnail of a PDF file, point to **Open With**, and then click **Choose another app**.



2. A dialog box appears, as shown below. Choose either Acrobat Reader or Adobe Acrobat, as applicable. Select **Always use this app to open .pdf files**, and then click **OK**.

